

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, February 20, 2018, 6:31 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Pat Reilly	Board Supervisor, Vice-Chairman
Sean Moore	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Matthew Huber	Regional District Manager, Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Rocha PLLC
Tim Plate	District Engineer, Heidt Design, LLC
Lara Bartholomew	Representative, Heidt Design, LLC
Holly Quigley	Community Director
Jason Chambrot	Representative, CLM
Blake Giles	Representative, CLM
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified a quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Cammie Yick with Water Smart Tots requested the Board to waive the per person fee for the non-profit fundraiser to be held at the Palmetto Club on September 27, 2018.

On a motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board approved to waive the per person fees for the Water Smart Tots Fundraiser on September 27, 2018, for the Fishhawk Community Development District II.

THIRD ORDER OF BUSINESS

**Presentation of Monthly Maintenance
Inspection Repairs**

1. Aquatics Report

Mr. Cox presented the Aquatic Systems monthly service report to the Board.

2. Field Inspection Report

Mr. Cox presented John Toborg's Field Inspection report to the Board.

The Board approved the March annuals installation proposal and also approved to authorize the Chairman to approve future annuals installation proposals that are submitted per the landscape contract.

On a motion by Ms. Brown, seconded by Mr. Moore, with all in favor, the Board approved the CLM March annuals proposal in the amount of \$13,754.40, for the Fishhawk Community Development District II.

On a motion by Mr. Reilly, seconded by Mr. Moore, with all in favor, the Board authorized the Chairman to approve future annuals proposal per the landscape contract for the Fishhawk Community Development District II.

Mr. Cox informed the Board of the issue with no insurance coverage for the Hurricane Irma storm debris removal. The Board members agreed that staff should continue to authorize the removal of trees that are determined to be hazardous to people and properties.

Mr. Moore requested CLM stop mowing and clearing the marked active Gopher Tortoise nest area in Ibis Park. Mr. Reilly informed Mr. Chambrot of an irrigation issue at the entrance of the Palmetto Club.

3. Landscape Report

Jason Chambrot provided a landscape update to the Board and addressed their questions. Mr. Chambrot introduced Blake Giles as the new account manager.

Ms. Brown asked that the Board take up the proposals for removal of the sidewalks under the fallen tree in Ibis Park and the installation of the replacement sidewalk to continue the nature trail.

Ms. Brown described that the decision was to either remove the tree or to consider moving the sidewalk to continue the walking trail. She explained the options of installing a sidewalk around the tree or to install one more under and between the trees. She explained that the tree roots may eventually affect the sidewalk running between the trees. She recommended saving the tree and run the sidewalk around the tree. Ms. Brown suggested tabling the topic so Board members could visit the site. The Board discussed further and decided to proceed with the version that runs between the trees for \$2,871.00.

On a motion by Mr. Kneusel, seconded by Mr. Moore, with all in favor, the Board approved the CCR Custom Concrete sidewalk removal and install proposal in the amount of \$2,871.00, for the Fishhawk Community Development District II.

4. USDA Report

Mr. Cox presented the USDA report to the Board. Mr. Cox informed the Board that CLM was in the process of putting together a proposal for conducting the hog trapping service. Mr. Moore requested the expiration date of the current USDA contract and Ms. Brown noted that it was March and that it should be looked at this month. Later in the meeting, Mr. Cox confirmed that the contract expired at the end of March and that he had requested a renewal proposal from USDA.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley presented her monthly operations report to the Board.

B. District Counsel

Mr. Craine reported that the quit claim deed work for Kinglet Ridge roadways was still in progress.

C. District Engineer

Mr. Plate introduced Lara Bartholomew who will begin assisting with Fishhawk CDDs District Engineering issues.

Mr. Plate provided an update of the Splash Pad status and the results of meetings with staff and the vendors regarding what work is still needed to bring the project to completion. There was also a discussion of the current requisition payment to Western Aquatics.

Ms. Brown requested that the drain be looked at near the Splash Pad to make sure it is appropriate.

Mr. Plate provided an update of the easement on Dorman Road and indicated he would be able to report back at the next meeting.

Mr. Plate discussed the erosion issue behind homes on Dunlindale Drive and the proposal from Remson Aquatics for \$18,430.

On a motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board approved the Remson sidewalk repair proposal in the amount of \$18,430.00, for the Fishhawk Community Development District II.

D. District Manager

Mr. Cox reminded the Board that the next CDD II Board meeting was scheduled for March 20, 2018 at 6:30 p.m. He informed the Board at this point that the USDA Hog Trapping contract did expire at the end of March and that he had email them for a new proposal for the Boards to consider.

Mr. Cox reviewed the action item list with the Board.

Mr. Cox provided an update on the recent Chairman's meeting regarding the merger process and explained the merger timeline that was presented to the Chairmen. The Board discussed the process of selecting Board members to the new transition Board. The Board discussed whether the merger agreement could be drafted in such a manner that would direct the transition Board members be selected from existing Board members and determined that more information was required. Ms. Brown discussed whether or not the Board would like to consider changing the name of the merged District. Ms. Brown discussed Mr. John Vericker's recommendation that a Joint Merger Executive Summary Agreement be drafted and presented to the residents and she recommended a mail out to the residents. Mr. Cox explained that a package of information be developed for the residents that would contain a summary and other information relative to the merger and election process.

On a Motion by Mr. Kneusel, seconded by Mr. Reilly, the Board approved, to proceed with the merger process with Fishhawk CDD and Fishhawk CDD III and authorized staff to begin the preparation of merger documents for the Fishhawk Community Development District II.

On a Motion by Mr. Reilly, seconded by Mr. Moore, the Board authorized Mr. Craine to prepare the draft merger agreement and merger petition to be reviewed by the Chairmen and then independent counsels for each respective District prior to Board approval and submission to the County, for the Fishhawk Community Development District II.

On a Motion by Mr. Reilly, seconded by Mr. Kneusel, the Board authorized the Chairman to approve a Waiver of Conflict form for Mr. Biff Craine as he drafts merger documents for the merger process for the Fishhawk Community Development District II.

The Board discussed the need for a demand letter from District Counsel to seek warranty replacement of the Ribbon Palms at the Aquatic Center.

The Board requested that Ms. Quigley work with CLM regarding work to be done on the remaining landscape beds at Park Square.

Mr. Cox reviewed the unaudited monthly financial report with the Board. Ms. Brown requested that the un-audited financials be added to future agendas.

FIFTH ORDER OF BUSINESS

**Consent Agenda Items/Business
Administration**

Mr. Cox presented the Consent Agenda for consideration which included the minutes of the January 16, 2018 CDD II Board meeting, the Operation and Maintenance Expenditures for January 2018; the Operation and Maintenance Expenditures for January 2018 – Palmetto Club; Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary.

On a motion from Mr. Kneusel, seconded by Mr. Reilly, the Board unanimously approved the consent agenda, for the Fishhawk Community Development District II.

SIXTH ORDER OF BUSINESS

**Consideration of Use of Palmetto Club for
2018 Polling Place**

Ms. Brown requested staff to ask if more than \$300 in revenues could be obtained.

On a motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved the use of the Palmetto Club for 2018 Polling Place, for the Fishhawk Community Development District II.

SEVENTH ORDER OF BUSINESS

**Consideration of Repair the Guard Shack
at the Publix Entrance**

Mr. Cox presented the proposals from Dynamic and Norberg for repair of the guard shack to the Board.

On a motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved the Dynamic repair proposal in the amount of \$3,020.00, for the Fishhawk Community Development District II.

EIGHTH ORDER OF BUSINESS

**Consideration of Fireplace Removal
Proposal**

Mr. Cox presented the proposals from Dynamic and Norberg to remove fireplace, to the Board. Ms. Brown asked that Ms. Quigley coordinate with Dynamic to ask them to caulk the concrete strips at Park Square that still need to be removed.

On a motion by Mr. Kneusel, seconded by Mr. Moore, with all in favor, the Board approved the Dynamic fireplace removal proposal in the amount of \$3,190.00, for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

**Consideration of Decorative Pole for
Existing Towing Signs**

This item was tabled.

TENTH ORDER OF BUSINESS

Consideration of Park Square Play Structures (under separate cover)

The Board discussed the possible installation of a playground at Park Square. Based on a meeting with a play structure vendor, it was determined that due to the limited space available and required safety clearances, a playground was not feasible.

ELEVENTH ORDER OF BUSINESS

Amenity Rule Changes

Mr. Cox presented draft revisions to the Amenity Rules that had been developed by staff and explained that they were administrative changes that would be presented to the Board at the next meeting.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

Mr. Moore brought up the subject of the privately-owned roadway the runs behind Chapman Crossing Drive. The Board discussed the options the residents still may have to control the traffic along this roadway. District Counsel advised the Board not to provide guidance regarding the alley as it is private property.

Mr. Cox informed the Board of an issue of the indemnification language in the Supervisor of Elections Office agreement that was presented earlier. Mr. Craine provided that his concern was that there was exposure to the District. The Board discussed the agreement and determined no action was needed.

Mr. Kneusel discussed issues he has experienced regarding loud music being played at the tennis courts and requested that staff research the playing of loud music restrictions in the current policies.

Ms. Brown requested that Holly proceed with getting the various proposals for additional items discussed for Park Square.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Mr. Reilly, with all in favor, the Board adjourned the meeting at 8:38 p.m. for Fishhawk Community Development District II.


Secretary/Assistant Secretary


Chairman/Vice Chairman

Mr. Cox,

My name is Cammie Yick and I am the Community Outreach Coordinator for Water Smart Tots.

Water Smart Tots, Inc. is a 501(c)3 nonprofit corporation dedicated to eliminating pediatric drowning in Hillsborough County by promoting awareness through water safety education and by providing access to one-on-one, survival swimming skills to young children ages 1 to 6 years who are financially underprivileged, or who have special needs.

I am writing to request that we be added to the February 20th, 2018 agenda to present to the Board a request to waive the per person fee for the Palmetto Club for a fundraising event that we host every September.

We provide survival swim lesson scholarships to families throughout Hillsborough County, and several of our families are from FishHawk proper. Additionally, the last 3 years we have gone into preschools throughout Hillsborough County, including Kids R' Kids Circa, Brandon Montessori and both FishHawk Early Learning Centers providing water safety education.

We hope that you will honor our request to speak. We thank you for your time and consideration.

SWIMcerely,

Cammie Yick

Community Outreach Coordinator

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<http://www.WaterSmartTots.org>

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