
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, January 16, 2018, 6:30 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Pat Reilly	Board Supervisor, Vice-Chairman
Sean Moore	Board Supervisor, Assistant Secretary
Marisa Radley	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Eric Dailey	Director of District Management, Rizzetta & Company, Inc.
Biff Craine	District Counsel; Petitt Worrell Rocha PLLC
Tim Plate	District Engineer, Heidt Design, LLC
Holly Quigley	Community Director
Pat Rynkowski	Amenities Manager
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Jason Chambrot	Representative, CLM

Audience	Present
----------	----------------

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified a quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

The Board heard comments from Mr. Schuyler Newsome and Mr. Robert Tutko regarding the alleyway the runs behind their homes on Churchside Drive. The Board requested that Mr. Plate contact Mr. William Hand at Hillsborough County to see what would be required to allow Hillsborough County to install bollards on County property at the south end of the alley entrance.

The Board also informed the residents present that they need to send a request to the Board seeking Board action with Hillsborough County to take actions such as bollards and that the 10 property owners on Churchside Drive need to sign the request.

THIRD ORDER OF BUSINESS

**Presentation of Monthly Maintenance
Inspection Repairs**

1. Aquatics Report

Mr. Cox presented the Aquatic Report to the Board.

2. Field Inspection Report

Mr. Toborg presented his report to the Board along with CLM's response to his inspection report. Mr. Toborg explained that so far, attempts to get Brightview to respond to requests regarding the Ribbon Palms at the Aquatic Center have been unsuccessful. Mr. Toborg discussed the annuals that were being replaced throughout the Districts.

3. Landscape Report

Mr. Jason Chambrot provided a landscape update to the Board and addressed their questions.

a. Consideration of Proposal for Ibis Park Downed Tree

The Board tabled consideration for a proposal to remove the fallen tree in Ibis Park for \$2,000 pending receipt of a proposal at the next meeting to build a sidewalk path around the tree along with a proposal to remove the sidewalk path this is currently under the tree.

b. Consideration of Cross Park Bermuda Care Proposal

On a motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved the CLM proposal for Cross Park Bermuda Care in the amount of \$13,485.00 for the Fishhawk Community Development District II.

c. Update of Cypress Trees in Palmetto Club Courtyard

Mr. Jason Chambrot provided an update on the status of the Cypress Trees in the Palmetto Club courtyard.

d. Consideration of Fishhawk Entrance Proposal

The Board tabled a CLM proposal for landscaping a proposed entrance monument area on Dorman Road near Egret Landing on the south side of Dorman pending Mr. Plate's assessment of the setback and other requirements for a monument.

e. Consideration of Entrance to Powerline Trail Proposal

The Board approved a CLM proposal for \$6,965 for landscaping at the powerline entrance to Bridgeview, but requested annuals be replaced with perennials. The funding for this is part of the use of TECO funds.

On a motion by Mr. Reilly, seconded by Mr. Moore, with all in favor, the Board approved the CLM proposal for the Powerline Trail in the amount of \$6,965.00 for the Fishhawk Community Development District II.

f. Consideration of Improvements to Bridgeview Cul-de-Sac Proposal

On a motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board approved the CLM proposal for Improvements to Bridgeview Cul-de-Sac in the amount of \$1,371.00 for the Fishhawk Community Development District II.

4. USDA Report

Mr. Cox presented the USDA report to the Board.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley presented her monthly operations report and the Palmetto Club punch list to the Board.

B. District Counsel

Mr. Craine reported that he and Mr. Plate were finalizing the Quit Claim Deed for Kinglet Ridge.

C. District Engineer

No report.

D. District Manager

Mr. Cox reminded the Board that the next CDD Board meeting was scheduled for February 20, 2018 at 6:30 p.m.

Mr. Cox reviewed the action item list with the Board.

The Board discussed and approved policy changes to reflect language addressing the prohibition of riding bikes, skate boards, etc. in Park Square

On a motion by Mr. Reilly, seconded by Mr. Moore, with all in favor, the Board authorized the Chairman to approve a proposal with a not to exceed amount of \$4,000.00 for decals reflecting a “no wheels” area in Park Square for the Fishhawk Community Development District II.

On a motion by Ms. Radley, seconded by Mr. Kneusel, with all in favor, the Board approved policy changes to reflect language for the prohibition of riding bikes, skate boards, etc. in Park Square for the Fishhawk Community Development District II.

The Board approved to increase funding with a not to exceed amount of \$10,000 for increased security presence at Park Square for a period ending March 18, 2018. The security increase is to be a combination of use of FHP, First Coast and monitors to provide additional security for the new Splash Pad area, and to help enforce current policies. The Board requested Ms. Quigley create an increased security plan.

On a motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved to increase security through Spring Break (March 18, 2018) with a not to exceed amount of \$10,000.00 for the Fishhawk Community Development District II.

The Board was informed of plans to hold several meetings of the three Chairmen for Fishhawk CDD I, II and III for further discussions regarding the merger. It was noted that all Chairmen meetings will be advertised which would then allow Board Supervisors to attend if they chose to.

Mr. Cox reviewed the monthly financials with the Board.

FIFTH ORDER OF BUSINESS

**Consent Agenda Items/Business
Administration**

Mr. Cox presented the Consent Agenda for consideration which included the minutes of the December 19, 2017 CDD Board meeting, the Operation and Maintenance Expenditures for December 2017; the Operation and Maintenance Expenditures for December 2017 – Palmetto Club; Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary.

On a motion from Ms. Brown, seconded by Mr. Kneusel, the Board unanimously approved the consent agenda, for the Fishhawk Community Development District II.

SIXTH ORDER OF BUSINESS

**Discussion of HSCO Authorized
Representative Program**

The Board discussed the Hillsborough County Sheriff’s Office policies for enforcing trespassing on CDD common areas versus how they do on the property of private businesses.

SEVENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

EIGHTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Mr. Reilly, with all in favor, the Board adjourned the meeting at 9:11 p.m. for Fishhawk Community Development District II.


Secretary Assistant Secretary


Chairman/Vice Chairman

Park Square

CDD II

Security Proposal

provided by:

First Coast Security



First Coast Security



Company Overview

First Coast Security is Florida's premier security provider is a *privately owned and managed* security firm that employs nearly 1,100 Officers and provides over 30,000 security service man hours each week. Our company's focus is to provide extraordinary customer service at all levels of our service delivery matrix. We choose our employees and customers with care and consideration and with the highest scrutiny that reflects our personal commitment to providing the highest quality service possible.

First Coast Security's Leadership firmly believes in providing a service before self concept. We understand and value the need for immediate action and supplemental forces in the event of a contingency. This mentality is projected throughout the ranks of the Company. Our customer standards are not only met, they are exceeded. While providing service, our employees ensure prompt and decisive action while presenting a friendly and helpful attitude. Our employees will be knowledgeable and proficient in the access control and roving patrol services provided to you. Professionalism cannot be understated and is a top priority within our Company.



First Coast Security
Pricing

Rates for Park Square Security Services

<u>POSITION</u>	<u>HRS/WEEK</u>	<u>WAGE</u>	<u>BILL RATE</u>
Unarmed Officer	56	\$12.00	\$19.29

Hours per Week: 56

Weekly Cost: \$1,080.24

Annual Cost of Services: \$56,172.48

Hourly bill rate is inclusive of officer wages, training costs, uniforms, officer vacations, 7 holidays per year, supervision, workers compensation insurance, general liability insurance, employee dishonestly fidelity insurance.

Also included within the hourly bill rate are:

- **Smart Phone (I Phone or equivalent) with cell, e-mail and text for instant communications and incident reporting (with photographs)**
- **Electronic Patrol Officer Tour Confirmation System**

Bill rates for customer requested additional coverage with less than 72 hours notice will be billed at 1 ½ times the normal hourly bill rate

All services are subject to applicable local and state sales taxes

