

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, July 18, 2017, 6:30 p.m.** at the Fishhawk Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Sean Moore	Board Supervisor, Assistant Secretary
Marisa Radley	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Rocha PLLC
Holly Quigley	Community Director
Pat Rynkowski	Amenities Manager
John Toborg	Field Services Manager, Rizzetta & Company, Inc.

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. John Santivaschi with Amici's Pizza & Pasta discussed his request for designating three parking spots for take-out and delivery. The Board discussed the request for signage and the possibility instead of installing 15-minute parking spaces that would be utilized by all Park Square businesses. Mr. Craine indicated that the HOA may have requirements for signage and should be coordinated with the HOA. The Chairman requested that the issues around the signage issue be examined by Mr. Craine and Mr. Plate to ensure there are no legal issues or County issues regarding the potential installation of 15-minute parking signage at Park Square, and also for staff to examine the agreement with Park Square to determine if any updates are required regarding parking or other issues. If the 15 minute parking signs are approved, the Board requests Park Square Management share the cost.

On a motion from Mr. Kneusel, seconded by Mr. Moore, the Board unanimously approved to allow Amici's to retain two (2) reserved parking spaces with current signage until the 15-minute parking and signage issues are resolved by Staff for the Fishhawk Community Development District II.

Ms. Carol Collier requested approval to hold a 5K Stop Soldier Suicide run/walk event at Park Square on October 21, 2017 or October 22, 2017. Ms. Collier suggested that food trucks may be brought in for this event. The Board requested that food be coordinated with the Park Square vendors in lieu of bringing in food trucks.

On a motion from Ms. Brown, seconded by Mr. Moore, the Board unanimously approved to authorize the 5K Stop Soldier Suicide run/walk event and directed staff to coordinate the normal requirements with Ms. Collier, for the Fishhawk Community Development District II.

Ernesto Matias inquired about pond #34 maintenance issues including the growing amount of Lily pads in the pond. The Board recommended that he work with Ms. Quigley and Mr. Cox regarding this issue. The Chairman suggested that Aquatic Systems look at transferring these plants to ponds that need aquatic plants.

THIRD ORDER OF BUSINESS

Presentation of Monthly Maintenance Reports

1. Aquatics Report

Mr. Cox presented the monthly aquatics report. The Board requested staff to report where the recently transplanted aquatic plants were transplanted. The Chairman proposed performing pond assessments in additional ponds that are having issues but to wait until the current assessments are completed.

2. Field Inspection Report

Mr. Toborg presented his initial field inspection report to the Board and explained how the report is prepared and the significance of the various fonts and colors. The Board discussed the Ribbon Palms health at the Aquatic Club. Mr. Toborg discussed how he was working with CLM and the preparation of their proposals.

Ms. Brown requested that tree limbs over sidewalks be trimmed up before the beginning of school when children will be walking the sidewalks.

3. Landscape Report

i. Consideration of Landscape Proposal

Mr. Chambrot, with CLM, presented the monthly landscape report and provided an update of current work being accomplished in the community. Mr. Chambrot said they are bringing on extra staff to catch up. The Board requested that staff work towards getting the landscape map updated as areas are identified that are not on the map but should be.

Mr. Cox presented the irrigation wet checks report and received guidance to provide these reports to the Board on an as-requested basis. The Board also discussed the need to reexamine the mowing requirements that either did or did not transition well from Newland to the District several years back.

Mr. Cox and Mr. Toborg presented a proposal from CLM for landscape renovation work for various median areas along Fishhawk Crossing Blvd. for \$10,840. Mr. Toborg explained the need for more precise detail on the proposal. The Board reviewed and discussed the proposal and requested that it be revised with a not-to-exceed amount of \$12,000 and authorized the Chairman to approve.

On a motion from Mr. Kneusel, seconded by Ms. Radley, the Board unanimously authorized the Chairman to approve a revised CLM median landscape proposal with a not to exceed amount of \$12,000.00 for the Fishhawk Community Development District II.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley presented her monthly operations report and the Palmetto Club punch list to the Board and addressed their questions.

B. District Counsel

Mr. Craine provided an update regarding a request to hold a movie event that was approved at the previous meeting. He noted that the requesting party wanted to the hold movie night requested to amend the agreement with the District to remove their liability for damages from other parties not attending the event. Based on not getting relief as requested, Mr. Craine indicated that the requesting party has stated that they would like to withdraw their request to use the District's facilities for movie night.

C. District Engineer

Not present.

D. District Manager

Mr. Cox reminded the Board that the next meeting will be held on August 15, 2017 at 6:30 p.m. and noted that several contracts will be presented that are coming up for renewals.

Mr. Cox reviewed the action item list with the Board. He provided an update regarding the progress of the construction of the splash pad. Ms. Brown noted that she would be working with Heidt Design and Holly to begin identifying the landscape renovations required to go along with the splash pad construction. Sean Moore explained the intent and purpose of the site plans that were in the process of getting approved by the County.

Mr. Cox provided an update of what the other Fishhawk CDDs had been doing with regards to the merger consideration. Ms. Brown expressed that she felt that it would now be appropriate for the Fishhawk CDD II Board to hold a workshop as well. The Board discussed the merits of whether or not to have Mr. Vericker, as independent counsel, attend the meeting in person or by phone.

With regards to the Fishhawk CDD merger workshop, Ms. Brown requested Ms. Terrie Morrison, Chairman of Fishhawk CDD, to provide her thoughts on the Fishhawk CDD merger workshop and what was accomplished.

Ms. Morrison explained that the Fishhawk CDD Board members were asked to identify those items associated with the potential merger of the three districts that they felt were positive (pros); negative (cons); areas that they needed more information; and items or issues that were felt to be “show-stoppers”. Following identification of those items by each Board member, the Board members discussed the topics so as to get a better clarification of what each meant. She indicated that there was discussion regarding ideas of how Fishhawk CDD III could take steps to increase their capital reserves. She explained that the results of the workshop were addressed at the following Fishhawk CDD Board meeting.

The Board discussed the recommendation from Fishhawk CDD to reconvene the Fishhawk Amenities Advisory Committee to address the significant issues identified at the Fishhawk CDD workshop. Ms. Brown explained her position that the Fishhawk CDD II Board should have its workshop prior to any reconvening of the Committee.

The Fishhawk CDD II Board decided that independent counsel John Vericker should be invited to attend the Fishhawk CDD II merger workshop. The Board also requested Mr. Vericker take merger information provided by staff from other workshops and prepare a “merger” report for the Board prior to the workshop.

The Board members agreed to continue this meeting to August 11, 2017 at 6:30 p.m. at the Osprey Club.

On a motion from Ms. Brown, seconded by Mr. Moore, the Board unanimously approved to continue the July 18, 2017 CDD meeting to hold a merger workshop, with John Vericker in attendance, on August 11, 2017 at 6:30 p.m. to be located at Fishhawk Osprey Club located at 5721 Osprey Ridge Drive, Lithia, Florida 33547, for the Fishhawk Community Development District II.

Mr. Cox informed the Board that Fishhawk CDD III was holding a workshop to discuss the Tennis Club contract with Tennis Connection on July 26, 2017 and informed the Board that the items in the action item list had been discussed during the meeting so in consideration of time, they would skip to the Consent Agenda.

FIFTH ORDER OF BUSINESS

Consent Agenda Items/Business Administration

Mr. Cox presented the Consent Agenda items which included the Minutes of the June 20, 2017, the Operation and Maintenance Expenditures for June 2017; the Operation and Maintenance Expenditures for June 2017 – Palmetto Club; the Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary. Ms. Brown noted that there were four invoices coded to the Palmetto Club from Brightview that will need to be recoded to Fishhawk CDD II and one for Fishhawk CDD.

On a motion from Mr. Kneusel, seconded by Ms. Brown, the Board unanimously approved the consent agenda, for the Fishhawk Community Development District II.

SIXTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2017-2018
Budget**

Mr. Cox explained the budgeting process in place to finalize the adoption of the final budget for Fiscal Year 2017-2018 and requested a motion from the Board to open the duly noticed public hearing for the proposed budget for Fiscal Year 2017-2018.

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board opened the Public Hearing for the Fiscal Year 2017-2018 Proposed Budget for the Fishhawk Community Development District II.

Mr. Cox opened the floor for the members of the public to provide comments to the Board regarding the proposed budget. There were no audience members present.

On a Motion by Mr. Kneusel, seconded by M. Moore, with all in favor, the Board closed the Public Hearing for the Fiscal Year 2017-2018 Proposed Budget for the Fishhawk Community Development District II.

SEVENTH ORDER OF BUSINESS

Presentation of Final Budget 2017-2018

Mr. Cox informed the Board of a change to the Debt Service chart in the budget required due to an error in the formula and explained that the change had no impact on the budget. He requested if there were any changes requested to amend the proposed budget. There were no changes requested.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2017-10;
Approving Final Budget**

On a motion from Ms. Brown, seconded by Mr. Moore, the Board adopted Resolution 2017-10; Approving Final Budget for Fiscal Year 2017-2018, for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2017-11;
Imposing Special Assessments**

Mr. Cox presented Resolution 2017-11 and explained the purpose and contents of the resolution.

On a motion from Ms. Radley seconded by Mr. Moore, the Board adopted Resolution 2017-11; Imposing Special Assessments for the Fishhawk Community Development District II.

TENTH ORDER OF BUSINESS

Consideration of Sign Proposal

This sign proposal was tabled. Ms. Brown directed staff to seek information from Hillsborough County to see if they would be able to provide street signs versus the District purchasing them.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Brown suggested that the Board begin the process of looking at policies regarding rates charged to vendors and high schools that use the facilities.

TWELFTH ORDER OF BUSINESS

Continuance

On a Motion by Mr. Kneusel, seconded by Ms. Brown, with all in favor, Board of Supervisors at 9:21 p.m. continued the meeting to August 11, 2017 at 6:30 p.m. at the Palmetto Club, 17004 Dorman Road, Lithia, Florida 33547. for Fishhawk Community Development District II.


Secretary/Assistant Secretary


Chairman/Vice Chairman