
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, May 16, 2017, 6:31 p.m.** at the Osprey Club, located at 5721 Osprey Ridge Drive, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Pat Reilly	Board Supervisor, Vice Chairman
Marisa Radley	Board Supervisor, Assistant Secretary
Sean Moore	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Rocha PLLC
Tim Plate	District Engineer, Heidt Design, LLC
Holly Quigley	Community Director
Melanie Crouse	Assistant Community Director
Pat Rynkowski	Amenities Manager
Clayton Yancey	Brightview

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Landscape Report

Mr. Clayton Yancey, with Brightview, presented his monthly report to the Board and addressed their questions. Mr. Moore requested an update of the status of the grass at Park Square.

FOURTH ORDER OF BUSINESS

Discussion of Park Square & Palmetto Club Well Repairs

Mr. Cox provided a summary of the repairs that were completed on the wells at Park Square and the Palmetto Club. Ms. Brown handed out a package of information that included emails and other items associated with the history of the well repairs. Mr. Yancey explained that the well pump had a breaker that was repeatedly tripping. It was explained that Fourquarean Well Drilling found an electrical problem that they repaired which stopped the pump from tripping and that the wells are currently working. Mr. Yancey explained that Brightview conducts visual inspection on the pumps on a regular basis and that they also have a pump specialist who checks the pumps on a regular basis. Ms. Brown suggested having the “gateway” added to the as-builts and stressed the importance of continually checking the wells and for proper inspection reporting.

Ms. Brown requested a status update of the Fishhawk Crossing median proposals. Ms. Quigley indicated that there were three medians on Fishhawk Crossing that needs to be redone. Ms. Brown requested that the new landscape company bring proposals for these areas to the June meeting. Ms. Quigley indicated that she would work with Mr. Cox on the proposals that need to be brought to the June meeting. Ms. Brown also stressed the importance of having the new landscape company move quickly on the next annuals rotation.

Mr. Cox presented for consideration the new contract for the landscape services between Capital Land Management and Fishhawk CDD and Fishhawk CDD II. He noted that it was previously approved and executed by the Fishhawk CDD I Board.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the Capital Land Management contract for landscape services for the Fishhawk Community Development District II.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley presented her monthly report and addressed questions from the Board. She also presented a vandalism report; Park Square punch list, Palmetto Club punch list and a proposal for the upholstery for the back of the chairs at the Palmetto Club.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved the Palmetto Club chair upholstery proposal for the Fishhawk Community Development District II.

Ms. Quigley stated that the new shop owners of Cool Beans Coffee at Park Square had requested approval to put up advertising “snipe signs” on Thursday, May 18, 2017 through Sunday, May 21, 2017 to market their new shop. The Board concluded that since the right-of-way areas were owned by the County, they did not need to take any action on the request.

Mr. Cox presented an issue that a new awning was installed by Cool Beans Coffee on the outside of the Park Square commercial building without acquiring approval from either the CDD or the HOA. The Board discussed the issue and requested that staff coordinate with the building

management to have proper agreements prepared with the CDD and requested staff properly inform the HOA of this installation to ensure they were fully aware.

B. District Counsel

Mr. Craine explained that the Splash Pad contract with Western Aquatic was complete except for the inclusion of a revised scope of work. Mr. Craine noted that he had been asked by Ms. Brown to make changes to the FAAC Report and that he had drafted those modifications. Ms. Radley commented against making changes to the report and suggested that the FAAC Report should be submitted back to the Committee and see if they want to change the report to reflect the reported factual errors or leave the report as is. Mr. Kneusal expressed his reservations regarding having a CDD Board amend a FAAC Committee report. Mr. Cox was tasked to send the proposed changes to the Committee Members to see if they wanted to change the report or add a supplemental to reflect the proposed changes. This topic was requested to be added to the next Fishhawk CDD II agenda.

C. District Engineer

Mr. Plate provided an update of the Splash Pad master design by Aquatic Design Engineers. Ms. Brown provided a comment for clarification that Mr. Cox was to have the lead with the Splash Pad renovation project and that the District Engineer and District Counsel would be in a supporting role.

Mr. Plate discussed the alley roadway and noted that the roadway was not intended for two-way traffic due to its designed size. The Board discussed the roadway and recommended the residents first work with the Fishhawk HOA regarding any modifications they intended to pursue. This topic was tabled.

Regarding the Bridge Park drainage pipe topic, it was noted that the property under discussion had been apparently sold and that it appeared no future action was required. Mr. Craine recommended that the Board continue to pursue an easement for the drainage pipe.

Regarding the Kinglet Ridge question of why the roadway was still listed in the Property Appraiser's website as being owned by the District, Mr. Plate suggested that a title survey be conducted to determine actual ownership.

D. District Manager

Mr. Cox reminded the Board that the next meeting will be June 20, 2017 at 6:30 p.m.

Mr. Cox reviewed the action item list with the Board.

SIXTH ORDER OF BUSINESS

Consideration of Slash Pad Design & Quote

Mr. Cox presented the revised ADE design and the revised quote from Western Aquatic Construction & Development. Mr. Plate noted that a minimal site plan that would be required for permitting.

On a motion from Mr. Reilly, seconded by Mr. Moore, the Board unanimously approved the revised design and quote for the splash pad as presented by Aquatic Design Engineers and Western Aquatic Construction & Development for the Fishhawk Community Development District II.

Ms. Brown requested if Heidt Design could, in conjunction with the Splash Pad site, plan the discussed shade structure and play area site design. Mr. Plate suggested that proposals be obtained for the shade structure and play area to determine if these items were feasible per the budget and then they could prepare a master plan if needed. The Board requested that Ms. Quigley obtain shade structure and play area proposals.

SEVENTH ORDER OF BUSINESS

Presentation of Register Voter Count

Mr. Cox stated the registered voter count is 4,983 as of April 15, 2017 per Hillsborough County Supervisor of Elections.

EIGHTH ORDER OF BUSINESS

Presentation of Aquatics Report

Mr. Cox presented the aquatic maintenance report to the Board. He noted that Aquatic Systems had requested an increase to their February 2018 contract from \$3,700.00 per month to \$4,079.00 per month. He indicated that this increase had been included in the proposed budget for fiscal year 2017-2018.

NINTH ORDER OF BUSINESS

Consent Agenda Items/Business Administration

Mr. Cox presented the Consent Agenda items which included the Minutes of the April 18, 2017, the Operation and Maintenance Expenditures for April 2017; the Operation and Maintenance Expenditures for April 2017 – Palmetto Club; the Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved the consent agenda with amended April 18, 2017 minutes, for the Fishhawk Community Development District II.

TENTH ORDER OF BUSINESS

Presentation of Fiscal Year 2017/2018 Proposed Budget

Mr. Cox presented the Fiscal Year 2017/2018 proposed budget to the Board for their consideration. The Board discussed the proposed budget and proceeded to approve it with the adoption of Resolution 2017-09.

ELEVENTH ORDER OF BUSINESS

Consideration of Resolution 2017-09; Approving Proposed Fiscal Year 2017/2018 Budget and Setting Public Hearing

Mr. Cox presented Resolution 2017-09 which if adopted would approve the proposed budget for fiscal year 2017-2018 and also set the final budget public hearing for July 18, 2017.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously adopted Resolution 2017-09, Approving the Proposed Fiscal Year 2017/2018 Budget and Setting a Public Hearing for the Fishhawk Community Development District II.

TWELFTH ORDER OF BUSINESS

Discussion of Independent Counsel Scope of Work

This item was tabled.

THRITEENTH ORDER OF BUSINESS

Consideration of Resolution 2017-08; Alternative Investment

Mr. Cox presented Resolution 2017-08 and explained that with the adoption of the resolution, the Board would be adopting the Alternative Investment Guidelines that is identified in Florida Statutes as a method of financially investing public funds in excess of amounts needed to meet current operating expenses in accordance with Florida Statutes.

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously adopted Resolution 2017-08, Adopting the Alternative Investment Guidelines for the Fishhawk Community Development District II.

FOURTEENTH ORDER OF BUSINESS

Presentation of Series 2007A Arbitrage Report

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board accepted and filed the 2007A Arbitrage Report for the Fishhawk Community Development District II.

FIFTEENTH ORDER OF BUSINESS

Consideration of LLS Tax Solutions Arbitrage Proposal

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the LLS Tax Solutions Arbitrage proposal for the next year's Series 2007A and 2007B arbitrage calculations for the Fishhawk Community Development District II.

SIXTEENTH ORDER OF BUSINESS

Consideration of Painting Proposals – Palmetto Club Interior

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the Palmetto Club entryway ceiling and interior painting proposal from T&R Painting Specialists for the Fishhawk Community Development District II.

SEVENTEENTH ORDER OF BUSINESS

Consideration of Sign Refurbishment Proposals

On a motion from Ms. Brown, seconded by Mr. Moore, the Board unanimously approved the Chapman Crossing and Fishhawk Ranch entrance monument painting proposal from Signature Signs for the Fishhawk Community Development District II.

EIGHTEENTH ORDER OF BUSINESS

Consideration of Chandelier Cleaning Proposals

On a motion from Mr. Kneusel, seconded by Mr. Moore, the Board unanimously approved the Sunfire Chandelier Cleaning proposal for the Fishhawk Community Development District II.

NINETEENTH ORDER OF BUSINESS

Discussion of TECO Funds

The Board tabled this item.

TWENTIETH ORDER OF BUSINESS


Supervisor Requests

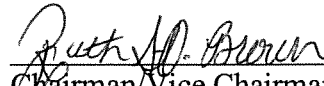
There were no supervisor requests.

TWENTY-FIRST ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Ms. Radley, with all in favor, the Board adjourned the meeting at 9:14 p.m. for Fishhawk Community Development District II.


Secretary Assistant Secretary


Chairman/Vice Chairman