
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, April 18, 2017, 6:32 p.m.** at the Palmetto Club, 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Pat Reilly	Board Supervisor, Vice Chairman
Marisa Radley	Board Supervisor, Assistant Secretary
Sean Moore	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Petitt Worrell Rocha PLLC
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Holly Quigley	Community Director
Pat Rynkowski	Amenities Manager
Terrie Morrison	Board Supervisor, Fishhawk CDD Chairman
Randy Crouse	Board Supervisor, Fishhawk CDD Vice Chairman
Steven Reiser	Board Supervisor, Fishhawk CDD Assistant Secretary
Tim Coffey	Board Supervisor, Fishhawk CDD Assistant Secretary

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Presentation and Scoring of Landscape & Irrigation Proposals

The Board members from Fishhawk CDD I and CDD II were present to score the bids received for the joint landscape contract for both CDDs. Mr. Toborg had previously presented the bid documents and scoring sheets for each Board member to use for their scores. Mr. Toborg briefly explained the process and answered questions from the Board members. Mr. Craine provided the Board with an explanation of the Request for Proposals process. The Board members submitted their scored sheets to Mr. Cox and Mr. Toborg and the Board recessed at 6:47 p.m. to allow for Mr. Toborg to tabulate the scores.

The meeting recessed at 6:47 p.m.

The meeting resumed at 7:15 p.m.

Mr. Cox called the meeting back to order at 7:15 p.m. and confirmed that all Board members were still present.

Mr. Toborg presented the results of the tabulation to the Board members and explained that Capital Land Management had obtained the highest score with a total score of 807.50. He noted that the rest of the scores were:

Landscape Maintenance Professionals with a score of 792.04

Brightview with a score of 790.39

Sunrise with a score of 765.22

Green Expectations with a score of 608.89

Millennium Grounds & Waters with a score of 588.15

Mr. Cox explained that the landscape contract was a joint one-year contract with two additional renewal years and the winning company would be approved by both boards in a separate motion.

Mr. Cox opened up the meeting for audience comments on the selection of a landscape contractor for Fishhawk CDD and CDD II and there were no comments. Mr. Cox requested a motion from Fishhawk CDD regarding the selection of the landscape contractor.

On a motion from Ms. Morrison, seconded by Mr. Coffey, the Fishhawk CDD Board approved the selection of Capital Land Management as the winning bid and authorized staff to prepare and the Chairman execute a one-year landscape contract with two renewal options for the Fishhawk Community Development District.

Mr. Cox requested a motion from the Fishhawk CDD II Board of Supervisors.

On a motion from Ms. Brown, seconded by Mr. Kneusel, the Fishhawk CDD Board II approved the selection of Capital Land Management as the winning bid and authorized staff to prepare and the Chairman execute a one-year landscape contract with two renewal options for the Fishhawk Community Development District II.

Mr. Toborg then presented the proposals submitted by irrigation maintenance services companies interested in being selected as the irrigation maintenance provider for Fishhawk CDD and Fishhawk CDD II. He explained that each District had the option of selecting an irrigation maintenance provider of their choice and that it was not a joint contract. Mr. Cox explained that this was for a one-year contract with two additional renewal years.

Mr. Cox opened up the meeting for audience comments on the selection of an irrigation maintenance contractor for Fishhawk CDD and CDD II and there were no comments.

Each of the Fishhawk CDD Board members presented their rankings of the top three irrigation proposals.

On a motion from Mr. Reiser, seconded by Mr. Coffey, with Ms. Morrison and Mr. Crouse voting no, the Board failed to select Capital Land Management for the irrigation maintenance contract award, with a tied 2-2 vote, for the Fishhawk Community Development District.

Each of the Fishhawk CDD II Board members presented their rankings of the top three irrigation proposals.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, with Ms. Radley voting no, the Board approved with a 4-1 vote, to select Capital Land Management for the irrigation maintenance contract award and authorized staff to prepare and the Chairman to execute the irrigation maintenance contract, for the Fishhawk Community Development District II.

The Fishhawk CDD Board acted with a second motion to select an irrigation maintenance service provider.

On a motion from Mr. Reiser, seconded by Mr. Coffey, with Mr. Crouse voting no, the Board approved with a 3-1 vote, to select Capital Land Management for the irrigation maintenance contract award and authorized staff to prepare and the Chairman to execute the irrigation maintenance contract, for the Fishhawk Community Development District.

Mr. Cox announced the conclusion of the Fishhawk CDD Continued meeting and that a motion to adjourn that meeting would be in order.

On a motion from Mr. Crouse, seconded by Mr. Reiser, the Fishhawk CDD Board adjourned the continued meeting at 7:33 p.m. for the Fishhawk Community Development District.

THIRD ORDER OF BUSINESS

Discussion with Independent Consent for Merger Analysis

Mr. John Vericker, with Straley Robin and Vericker, was present and discussed the scope of work he will undertake as Independent Counsel for the District. Mr. Vericker introduced himself to the Board and provided the Board with some history of his experiences with the District merger process.

The Board members and Mr. Vericker exchanged views and thoughts regarding the scope of work. Mr. Vericker requested that he be provided all the current agreements in place that he could review for the Board as they might relate to the potential merger. Mr. Vericker also recommended that the Board use a professional financial consultant to provide a separate assessment of the financial documents and indicated he would seek a proposal from a service he has experience with. The Board discussed cost limitation methods and acted to initially limit the scope of work to a maximum of 30 charged hours by Mr. Vericker.

A motion to limit the initial billable hours was made by Mr. Reilly and seconded by Mr. Moore, but was withdrawn. Mr. Cox opened the floor for audience comments regarding the Independent Counsel discussion. The Board heard comments from several residents who were present regarding the work to be conducted by Mr. Vericker as well as the merger process in general.

The comments made included suggestions to evaluate the financials; concerns of why Fishhawk CDD IV was not included; and concerns regarding an increase in assessments for the Park Square commercial section which could lead to higher lease rates.

On a motion from Mr. Reilly, seconded by Mr. Moore, the Board unanimously agreed to set an initial limit of 30 billable hours by Mr. Vericker as Independent Counsel working as Independent Counsel for the Fishhawk Community Development District II.

FOURTH ORDER OF BUSINESS

Audience Comments

Ms. Bonnie Tilley-Khan was present to discuss her request to install bat houses in several areas within the community. The Board requested that this topic be placed on the next meeting agenda.

FIFTH ORDER OF BUSINESS

Landscape Report

Mr. Clayton Yancey, with Brightview, presented his monthly report to the Board and addressed their questions. Ms. Brown discussed the gate valves on the well pumps supporting Park Square. The Board discussed the issue of presenting Brightview with a 30-day notice of contract termination and Mr. Yancey agreed that his company would continue to work until the contract turn-over date was established. Mr. Cox suggested a June 1, 2017 start date for the new contract. Mr. Yancey noted that the next round of annuals would normally be installed on the first of June. Mr. Yancey also discussed how a pest control treatment would be needed and that this would be an outside of the contract cost since the current contract would have expired. He noted that there was still \$1,800 remaining in the account. Ms. Brown indicated that Mr. Cox would be able to approve the pest control proposal.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. Plate was present and he and Mr. Craine discussed the status of the alley roadway near Chapman Crossing and the results of their review of the title survey. Mr. Craine explained that there an existing easement for ingress and egress as well as utilities on the private property and that the easement was assigned to the CDD and the HOA. Mr. Craine indicated that the HOA would have maintenance responsibility due to agreements in place with the CDD. The Board requested that staff coordinate this information with the HOA. There was a discussion regarding the residents along the alley roadway who wish to install speed bumps. The Board guided those in the audience present that they would need to make their requests regarding speed bumps or other issues to the CDD and the HOA. Mr. Cox explained that the six streetlights along the alley roadway were placed in a separate account by TECO and that the CDD would now be paying for their cost until such time as the Board desired some other option. The Board requested that Mr. Plate research to see if the streetlights are in the easement.

SEVENTH ORDER OF BUSINESS

Presentation of Audited Financial Statement

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously agreed to accept and file the September 30, 2016 Audited Financial Report for the Fishhawk Community Development District II.

EIGHTH ORDER OF BUSINESS

Consent Agenda Items/Business Administration

Mr. Cox presented the Consent Agenda items which included the Minutes of the March 21, 2017, the Continued Minutes of March 28, 2017 Board of Supervisors' Meeting; the Operation and Maintenance Expenditures for March 2017; the Operation and Maintenance Expenditures for March 2017 – Palmetto Club; the Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary.

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the consent agenda for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

Consideration of Newsome High School Swim Team's Request to Use Pool

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved the Newsome High School Swim Team's request for use of the pool for the Fishhawk Community Development District II.

TENTH ORDER OF BUSINESS

Consideration of Aquatic Café Agreement

Mr. Craine requested Board approval of the previously agreed to contract with OL' Kentucky Concessions LLC for the Aquatic Café.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved the Aquatic Café contract with OL' Kentucky Concessions LLC for the Fishhawk Community Development District II.

ELEVENTH ORDER OF BUSINESS

Discussion of Playground Proposals

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the proposal for mulch from EZ Mulch for the Fishhawk Community Development District II.

TWELFTH ORDER OF BUSINESS

Staff Reports (Continued)

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the USDA Trapping Agreement for the Fishhawk Community Development District II.

THRITEENTH ORDER OF BUSINESS

Consideration of Park Square Lettering Proposal

A. Community Director Operations Report

Ms. Quigley presented her monthly report and addressed questions from the Board.

B. District Counsel

The Board tabled the Title Search Update on 5934 Churchside Drive.

The Board tabled the Bridge Park Drainage Update.

The Board tabled the Kinglet Ridge Deed Update.

C. District Manager

Mr. Cox reminded the Board that the next meeting will be held Tuesday, May 16, 2017 at 6:30 p.m. He noted that the Fiscal Year 2017-2018 Proposed Budget would be presented at this meeting leaving the June meeting as an opportunity to hold a budget workshop should the Board desire one.

The Board tabled the Action Item List.

FOURTEENTH ORDER OF BUSINESS

Presentation of Monthly Maintenance Inspection Reports

The Board tabled this item.

FIFTEENTH ORDER OF BUSINESS

Consideration of Sign Refurbishment Proposals

The Board tabled this item.

SIXTEENTH ORDER OF BUSINESS

Consideration of Painting Proposals – Palmetto Club Interior

The Board tabled this item.

SEVENTEENTH ORDER OF BUSINESS

Consideration of Resolution 2017-08 Alternative Investment

The Board tabled this item.

EIGHTEENTH ORDER OF BUSINESS

Consideration of LLS Tax Solutions Arbitrage Proposal

The Board tabled this item.

NINETEENTH ORDER OF BUSINESS

Discussion of TECO Funds

The Board tabled this item.

TWENTIETH ORDER OF BUSINESS

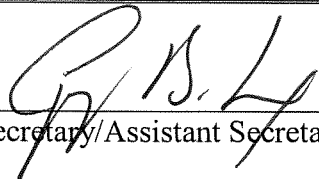
Supervisor Requests

There were no supervisor requests.

TWENTY-FIRST ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Ms. Brown, with all in favor, the Board adjourned the meeting at 9:32 p.m. for Fishhawk Community Development District II.


Secretary/Assistant Secretary


Chairman/Vice Chairman