

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, February 21, 2017, 6:30 p.m.** at the Palmetto Club, 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Pat Reilly	Board Supervisor, Vice Chairman (<i>arrived at 7:40 p.m.</i>)
Marisa Radley	Board Supervisor, Assistant Secretary
Sean Moore	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Rocha PLLC
Tim Plate	District Engineer, Heidt Design, LLC
John Toborg	Field Operations Manager, Rizzetta & Company, Inc.
Scott Brizendine	Manager, District Financial Services, Rizzetta & Co., Inc.
Brianne Parker	Financial Analyst, Rizzetta & Company, Inc.
Robbie Cox	MBS Capital Markets, LLC
Holly Quigley	Community Director
Pat Rynkowski	Amenities Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Carley Cullen representing Girl Scouts Troop #579 explained the Troop's recycling projected and requested that the CDD purchase of a recycling bin for Ibis Park. The indicated they would assist with the funding from their Girl Scout cookie sales. Mr. Cox opened the floor for comments from the audience and there were none.

On a motion from Ms. Brown, seconded by Mr. Kneusel, the Board unanimously approved the purchase of a recycling bin at Ibis Park and declined any funding from the Girl Scout Troop for the purchase, for the Fishhawk Community Development District II.

Ms. Tammy Tutko stated that there is excessive speeding on the alleyway behind the Churchside Drive residences. The Board discussed the issue of the ownership of the alleyway and directed staff to conduct a title search for the property at 5934 Churchside Drive to determine if there was ever an easement established for the CDD to maintain the alleyway.

On a motion from Mr. Kneusel, seconded by Mr. Moore, the Board unanimously directed staff to perform a title search for 5934 Churchside Drive, Lithia, Florida to determine if an easement exists for the Fishhawk Community Development District II.

THIRD ORDER OF BUSINESS

Consent Agenda Items/Business Administration

Mr. Cox presented the Consent Agenda items which included the Minutes of the January 11, 2017 Board of Supervisors' Meeting; the Operation and Maintenance Expenditures for January 2017; the Operation and Maintenance Expenditures for January 2017 – Palmetto Club; the Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary.

On a motion from Ms. Brown, seconded by Ms. Radley, the Board unanimously approved the Consent Agenda, for the Fishhawk Community Development District II.

FOURTH ORDER OF BUSINESS

Consideration of BSAC/Blue Wave Expansion Program

Mr. Rich Rogers presented the expansion swim program to the Board. The Board requested that staff coordinate with BSAC and come back to the Board at the March meeting with the pool usage report and seek approval of the times and days that would work for both BSAC and the CDD.

FIFTH ORDER OF BUSINESS

Consideration of Mobile Swim Lessons and Water Safety Education

Ms. Theresa Hickie addressed the Board and requested the use of the aquatic club pool to provide free swimming lessons and water safety education. Ms. Hickie requested the dates and times of May 17 thru September 5, 2017 from 10:00 a.m. to 11:00 a.m. The Board discussed the issue of insurance coverage and whether or not this type of program should be coordinated thru the HOA.

On a motion from Mr. Moore, seconded by Ms. Brown, the Board unanimously approved the use of aquatic club for Mobile Swim Lessons and Water Safety Education pending coordination with the Fishhawk Ranch HOA and confirmation of insurance coverage for the Fishhawk Community Development District II.

SIXTH ORDER OF BUSINESS

Consideration of Valrico Fishhawk Chamber Request for Shop Local Holiday Expo on December 9, 2017

On a motion from Mr. Kneusel, seconded by Ms. Brown, the Board unanimously approved the use of Park Square on December 9, 2017 for the Valrico Fishhawk Chamber Shop Local Holiday Expo for the Fishhawk Community Development District II.

SEVENTH ORDER OF BUSINESS

Consideration of Fishhawk Fellowship Church Request to use Park Square on April 8, 2017

Ms. Kadie Duncan explained the Fishhawk Fellowship Church request to the Board and answered questions. She noted that the Church had its own funds for the program and that the requested times for their event was from 10:00 am. To 2:00 p.m. The Board requested that Ms. Duncan coordinate with Ms. Quigley regarding any required staffing necessary for the event.

On a motion from Ms. Radley, seconded by Mr. Kneusel, the Board unanimously approved the use of Park Square on April 8, 2017 for the Fishhawk Fellowship Church Request for the Fishhawk Community Development District II.

EIGHTH ORDER OF BUSINESS

Discussion of Bond Re-Financing

Mr. Robbie Cox presented information to the Board regarding the terms available for the Series 2007 Bond Refinancing being considered by the Board. Mr. Cox noted that the Bank of Tampa was interested in a bank placement of the refinancing and that he estimated the transaction costs to be approximately \$150,000 with an interest rate of approximately 3.8%. Ms. Brown requested that Mr. Cox explore the possibility of having the refinanced bond's maturity date changed to 2034 to match the maturity date of the Series 2013 bond without increasing the debt principal or annual debt assessments.

On a motion from Mr. Kneusel, seconded by Mr. Reilly, the Board unanimously authorized the Chairman to approve terms presented by MBS Capital Markets upon their exploration of earlier maturity date options for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

1. Consideration of Western Aquatic Contract Change Request

Mr. Cox presented the Western Aquatic Construction and Development, Inc. Contract Change request in which they were requesting an additional \$59,802 increase in the contract due to an under-estimation by one of their sub-contractors. Mr. Plate explained the issue to the Board and Mr. Craine explained that the contract in question had not been executed at that time. The Board discussed various options available to include holding on the contract or possibly disapproving the contract altogether. The Board acted to discontinue work with Western Aquatic Construction and Development, Inc. and to revisit the issue at the next month's meeting.

On a motion from Ms. Brown, seconded by Ms. Radley, the Board unanimously authorized staff to notify Western Aquatic Construction and Development, Inc. that the District will not proceed with the project with Western Aquatic Construction and Development, Inc. for the Fishhawk Community Development District II.

2. Bridgepark Drainage Pipe Issue

Mr. Cox presented the action item of the on-going issue with the Bridgepark drainage pipe in the

resident's yard. Mr. Craine explained that the resident has not been spoken with at this time due to more research that is needed by staff to gather all the facts.

3. Aquatic Center Waterfall Structure Assessment

Mr. Cox presented the report provided by Catalano Engineering, Inc. to assess the status of the structure beneath the Aquatic Center's waterfall. He noted the reports' conclusions and recommendation to have the structure treated and painted. Ms. Brown requested that staff inquire of Catalano Engineering to determine how often the structure should be reassessed following any work done on the structure.

4. Kinglet Ridge Roadway Ownership

Mr. Cox explained that the issue of why the CDD owned the roadways in Kinglet Ridge as reflected by the Hillsborough County Property Appraiser's website. Mr. Plate informed the Board that sometimes the information on the site is not accurate or up to date. Ms. Brown requested staff research if the Property Appraiser's website is correct in reflecting that the CDD actually owns the roads.

TENTH ORDER OF BUSINESS

Presentation of Landscape RFP Package & Irrigation Project Manual (*under separate cover*)

Mr. Cox introduced the topic and explained that the landscape request for proposal (RFP) package had been presented to the Fishhawk CDD Board and was approved as presented. Mr. Toborg explained how Fishhawk CDD had recommended that the scoring procedures would be that both Fishhawk CDD and CDD II Boards would meet during the Fishhawk CDD II's April 18, 2017 meeting to score the submitted bids per the RFP criteria.

Mr. Toborg reviewed the RFP package and addressed questions from the Board regarding its contents. Mr. Toborg also presented the irrigation project manual to the Board and explained how it would be used to solicit quotes for the irrigation maintenance contract.

On a motion from Mr. Reilly, seconded by Mr. Moore, the Board unanimously approved the Landscape RFP package and to have both Fishhawk CDD and Fishhawk CDD II Boards meet at the April 18, 2017 meeting to score the submitted bids for the Fishhawk Community Development District II.
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On a motion from Mr. Reilly, seconded by Mr. Moore, the Board unanimously approved the irrigation project manual as presented for the Fishhawk Community Development District II.

ELEVENTH ORDER OF BUSINESS

Consideration of Removal and Disposal of Empty Fiber Cable Boxes

Mr. Cox presented two proposals for the Board's consideration for the removal of the unused power boxes within the CDD owned property of Park Square.

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the Florida Playground & Steel Co. proposal for \$4,400 to remove the empty fiber optic cable boxes for the Fishhawk Community Development District II.

TWELFTH ORDER OF BUSINESS

Consideration of Well Light Proposals

This item was tabled. The Board requested that staff seek information regarding fiber optics versus bulb options for the lighting and to revisit this at the next meeting.

THRTEENTH ORDER OF BUSINESS

Consideration of Central Concrete Proposal for Erosion Repair, Tree Removal and Drainage Repair

Mr. Cox presented the Central Concrete proposal for multiple areas of work and the Board requested the proposal be re-done to clarify the costs but approved the work with a not-to-exceed amount of \$28,330.

On a motion from Ms. Brown, seconded by Mr. Moore, the Board unanimously approved the Central Concrete Proposal with a not to exceed amount of \$28,330.00 for the Fishhawk Community Development District II.

FOURTEENTH ORDER OF BUSINESS

Consideration of First Coast Security Services Agreement

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the First Coast Security Services Agreement for the Fishhawk Community Development District II.

FIFTEENTH ORDER OF BUSINESS

Consideration of Resolution 2017-05; Re-designating Treasurer

On a motion from Mr. Kneusel, seconded by Ms. Brown, the Board unanimously adopted Resolution 2017-05; Re-designating Scott Brizendine at Treasurer for the Fishhawk Community Development District II.

SIXTEENTH ORDER OF BUSINESS

Consideration of Spring Annuals Installation

Mr. Cox informed the Board of Brightview's request for approval to proceed with installation of the 2017 Spring Annuals per the contract.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved the Brightview proposal for the 2017 Spring Annuals and authorized that Ms. Quigley approve the plant selection for the Fishhawk Community Development District II.

SEVENTEENTH ORDER OF BUSINESS

Consideration of Amenity Advisory Committee Workshop Recommendations

Mr. Cox summarized the recommendations of the Amenity Advisory Committee that had been presented and discussed at the January 31, 2017 joint Board workshop. Mr. Cox explained that prior to

this meeting, the Fishhawk CDD III Board approved moving forward with exploring further the merger of the three Districts and approved participating in a Committee should one be formed for that purpose. He noted that Fishhawk CDD approved continued exploration of the merger but before agreeing to form a committee, they first wanted to hire an independent Counsel to perform an assessment to determine if a merger would be beneficial to Fishhawk CDD.

The Board discussed at length the presented report recommendations and the various points of view regarding the merger.

Ms. Brown discussed the discrepancies she found in the committee's report and expressed her concern that the report is not accurate. She expressed concerns that the report will be used as a reference in the future and will be using incorrect information. The Board concluded that staff should update the report with Ms. Brown's revisions and circulate to the other Boards for them to consider.

Ms. Brown also recommended hiring an independent Counsel to evaluate the merger from a Fishhawk CDD II perspective to help assess if a merger would be beneficial to Fishhawk CDD II. She expressed her opinion that an independent CPA would not be needed since Rizzetta & Company accounting would be able to provide any needed work in that area. Mr. Brown provided recommendations of lawyers that could be requested of to provide proposals for the work of assessing the merger for the District. The Board discussed the individuals and law firms provided and agreed that staff be tasked to solicit proposals for the next meeting. Mr. Craine recommended that whomever is selected also be considered as an independent counsel who might be retained to take the District all the way through the process.

Mr. Cox informed the Board that he had been contacted by a few residents regarding the merger issue and that wanted the Board to understand that Rizzetta & Company was maintaining a neutral position on the merger and would be available to provide details, data and facts to the Districts.

<p>On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved to continue with the exploration of the concept of merging the three Districts for the Fishhawk Community Development District II.</p>
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EIGHTEENTH ORDER OF BUSINESS

Staff Reports - Continued

A. Community Director Operations Report

Ms. Quigley presented her monthly report and addressed questions from the Board. Mr. Kneusel noted stories were circulating of pellet shootings at the park.

B. District Counsel

No additional report was provided by Mr. Craine.

C. District Manager

Mr. Cox reminded the Board that the next meeting will be held Tuesday, March 21, 2017 at 6:30 p.m. Mr. Cox informed the Board that Mr. Driggers, with TECO, had informed him that he would mail TECO powerlines landscape check to the District.

1. Presentation of Action Item List

Mr. Cox reviewed the remainder of the Current Action Item List items with the Board. Included was the report that the HCSO's interest in putting a sub-station at Park Square had ended.

NINETEENTH ORDER OF BUSINESS

Presentation of Monthly Maintenance Inspection Reports

The monthly aquatic report from Aquatic Systems was in the agenda for review.

The monthly USDA trapping report was in the agenda for review.

TWENTIETH ORDER OF BUSINESS

Supervisor Requests

Ms. Brown requested that she, Mr. Cox, Ms. Quigley and Lucille Hanson conduct an inspection of the Palmetto Club for maintenance items that need to be addressed.

Mr. Reilly commended the work done by those on the Amenity Advisory Committee.

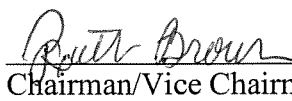
TWENTY-FIRST ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Mr. Moore, with all in favor, the Board adjourned the meeting at 9:30 p.m. for Fishhawk Community Development District II.



Secretary/Assistant Secretary



Chairman/Vice Chairman