
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, November 21, 2017, 6:30 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Pat Reilly	Board Supervisor, Vice-Chairman
Sean Moore	Board Supervisor, Assistant Secretary
Marisa Radley	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt Worrell Rocha PLLC
Tim Plate	District Engineer, Heidt Design, LLC
Holly Quigley	Community Director
Melanie Crouse	Assistant Community Director
Jason Chambrot	Representative, CLM

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified a quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Chris Scigliano commented about resident parking on CDD common area grass, UPS golf carts driving on the trails and the use of food trucks for Park Square events.

THIRD ORDER OF BUSINESS

**Presentation of Monthly Maintenance
Inspection Repairs**

1. Aquatics Report

Mr. Cox presented the Aquatic Report to the Board.

2. Landscape Report

Mr. Jason Chambrot presented the monthly landscape update to the Board. Ms. Brown requested staff to examine trees along the Ternwood Trail to determine if they needed to be removed. She also requested that a list of the storm related expenses be provided to the Board.

Mr. Moore noted that the Gopher Tortoise area still being mowed by CLM and requested staff to mark off the area with stakes and tape to help deter this area being mowed.

Mr. Cox presented December annuals proposal to the Board and Mr. Chambrot noted that the annuals would consist of red Snap Dragons; blue and yellow Pansies; and white Dusty Miller.

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the December annuals proposal. for \$13,754.40, for the Fishhawk Community Development District II.

Mr. Chambrot indicated that he will be putting together a turf maintenance plan for all areas including Cross Park, Park Square and the Palmetto Club to present to the Board for approval.

3. Field Inspection Report

Mr. Cox presented the current Field Inspection report to the Board. Ms. Brown requested staff to contact Brightview and have them replace the Ribbon Palms at the Aquatic Club which is covered under warranty.

4. USDA Report

Mr. Cox presented the USDA report to the Board.

FOURTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Ms. Brown requested that staff research to determine who is responsible to pay for the removal of the four trees at Park Square as part of the Splash Pad project.

Mr. Tim Plate, Mr. Kevin Steele and Mr. Rick Rollins with Heidt Design presented a “grand opening” plan for the Splash Pad, and also a master plan for additional phases for items such as a playground and an adult seating area with synthetic turf. The Board authorized the Chairman to approve a not to exceed amount of \$50,000 for grand opening improvements around the renovated splash pad to include: fencing around the vault, landscaping around the vault, sidewalks, bollards, synthetic turf at former landscaped squares, benches, sodding in the area west of splash pad and possibly a toddler climbing “train” or something similar. The Board requested that staff bring back to the next meeting all the current expenses associated with the splash pad project, both construction requisition and O&M so they can track how much this is costing the District.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously authorized the Chairman to approve a not to exceed amount of \$50,000.00 for grand opening improvements around the renovated splash pad, for the Fishhawk Community Development District II.

B. Community Director

Ms. Quigley presented her monthly operations report, quarterly vandalism report and Hurricane Irma lessons learned report to the Board. Ms. Brown suggested adding to the December agenda a discussion of a reward program for reporting vandalism.

Mr. Cox presented a request from Goodwill to install a donation trailer on CDD property.

On a Motion by Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously denied the request from Goodwill to install a donation trailer on CDD property, for the Fishhawk Community Development District II.

Mr. Cox presented a request from Fishhawk Fellowship Church to use Park Square and Cross Park.

On a Motion by Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved Fishhawk Fellowship Church the use of Park Square and Cross Park, for the Fishhawk Community Development District II.

Mr. Cox presented a request from the Girl Scouts for their trail walk and pond clean up project on Saturday, January 20, 2018, from 8:00 a.m. to 12:00 p.m. The troops will pick up trash along the trails from 8:30 a.m. to 11:00 a.m., and then gather in Ibis Park to weigh the trash they collect. Ms. Brown indicated that the CDD would provide garage bags for the clean up.

On a Motion by Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the Girl Scouts trail walk and pond clean up project on January 20, 2018, for the Fishhawk Community Development District II.

Mr. Cox presented a proposal from RSC for \$3,700 for four (4) electric hand dryers in the Park Square restroom as part of the renovation project.

On a Motion by Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the RSC proposal for four (4) electric hand dryers for \$3,700 at the Park Square restrooms, for the Fishhawk Community Development District II.

C. District Counsel

Mr. Craine presented a quit claim deed for the ownership of the roadways in Kinglet Ridge and noted that it now needs a legal description from Mr. Plate before it can be recorded.

D. District Manager

Mr. Cox reminded the Board that the next CDD Board meeting was scheduled for December 19, 2017 at 6:30 p.m. Mr. Cox also informed the Board the Chairmen merger discussion meeting was scheduled for 3:00 p.m., November 29, 2017.

Mr. Cox reviewed the monthly financials with the Board.

Mr. Cox reviewed the action item list with the Board. During the review, Mr. Cox explained that the Chairman had approved a proposal from Titan Camera for \$3,898.00 for Park Square and requested that the Board act to ratify this approval.

On a Motion by Mr. Reilly, seconded by Mr. Moore, the Board unanimously ratified the Chairman's approval of a Titan Camera proposal for \$3,898, for the Fishhawk Community Development District II.

Ms. Crouse updated the Board on a revised proposal from Creative Signs for street signs that had been distributed to the Board. (Exhibit)

On a Motion by Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved the Creative Signs proposal for street signs in the amount of \$25,564.60, for the Fishhawk Community Development District II.

The Board discussed two options for the use of the funds that had been provided to the Board by TECO. One option was to landscape the trail entrance as it comes off the end of the cul-de-sac on Bridgepark Drive. The second option was to add landscaping to improve the view from the trail in that same area, but near the turn as one looks out under the power lines. The Board requested staff look at the areas and bring something back to the next meeting with regards to recommendations and costs.

The Board requested staff to continue to explore options with regards to a wi-fi capability at Park Square.

The Board requested staff to obtain quotes to tear down the fire place at Park Square.

The Board requested staff to obtain quotes to relocate the trail around the fallen tree in Ibis Park and a quote to cut up and remove the fallen tree as another option.

FIFTH ORDER OF BUSINESS

Consent Agenda Items/Business Administration

Mr. Cox presented the Consent Agenda for consideration which included the Regular minutes of the October 17, 2017 meeting, the Operation and Maintenance Expenditures for October 2017; the Operation and Maintenance Expenditures for October 2017 – Palmetto Club; the Series 2017 Construction Requisition #7; the Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the consent agenda, for the Fishhawk Community Development District II.

SIXTH ORDER OF BUSINESS

Consideration of Revised Rules and Rates for all Amenities

Mr. Cox presented recommended revisions to the Rules and Rates for All Amenities for the Board to consider.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved the Revised Rules and Rates as amended, for the Fishhawk Community Development District II.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-01;
Designating Primary Administrative Office**

Mr. Cox presented Resolution 2018-01; Designating Primary Administrative Office to the Board.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously adopted Resolution 2018-01; Designating Primary Administrative Office, for the Fishhawk Community Development District II.

EIGHTH ORDER OF BUSINESS

**Ratification of Advanced Automation
Systems Inc. Proposal**

Mr. Cox presented an agreement with Advanced Automation Systems Inc. for HVAC maintenance at the Palmetto Club that had been approved and executed by the Chairman.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously ratified the Chairman's approval of the Advanced Automation Systems, Inc. maintenance agreement, for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

**Fishhawk Amenity 2016-2017 True-Up
Summary**

Mr. Cox presented the annual HOA Amenity Management Contract True-Up summary for fiscal year 2016-2017.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved to accept and file the Fiscal Year 2016-2017 HOA Amenity Management Contract True-Up report, for the Fishhawk Community Development District II.

TENTH ORDER OF BUSINESS

Supervisor Requests

No supervisor requests.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Mr. Reilly, with all in favor, the Board adjourned the meeting at 9:20 p.m. for Fishhawk Community Development District II.


Secretary/Assistant Secretary


Chairman/Vice Chairman