
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, October 17, 2017, 6:32 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Chairman
Pat Reilly	Board Supervisor, Vice-Chairman
Sean Moore	Board Supervisor, Assistant Secretary <i>(arrived at 7:00 p.m.)</i>
Marisa Radley	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Petitt Worrell Rocha PLLC
Holly Quigley	Community Director
Pat Rynkowski	Amenities Manager
Melanie Crouse	Assistant Community Director

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified a quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Zachary Pruitt inquired about the status of the rule changes for the use of swim fins.

Mr. Bob Gold discussed the maintenance of ponds near his house and that more maintenance was needed.

THIRD ORDER OF BUSINESS

**Consideration of Tri-School Winter
Concert at Park Square**

Representatives of Bevis Elementary PTA requested to use Park Square for their annual Tri-School Winter Concert on December 4, 2017. The Board approved the request, but requested staff to advise them that the Park Square splash pad was under construction and considering that, the site may not be considered desirable by them.

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the use of Park Square on December 4, 2017 for Bevis Elementary PTA for its Tri-School Winter Concert contingent upon their coordination with Ms. Quigley for insurance, staffing, porta-potties, etc., for the Fishhawk Community Development District II.

FOURTH ORDER OF BUSINESS

Discussion of Proposed Policy Changes

Mr. Cox distributed a chart of proposed changes to the current Rules and Rates to the Board and explained that this was a compilation of policy changes to be incorporated into the next draft. (Exhibit) The Board discussed the proposed policy changes. The Board determined that no charge will be applied to replacement of non-working amenity cards and directed that change be omitted. The Board agreed that the prohibition of the use of swim fins will not be changed. Mr. Cox informed the Board that the complete draft of the Rules and Rates with proposed changes will be presented at the next meeting.

FIFTH ORDER OF BUSINESS

Presentation of Monthly Maintenance Inspection Repairs

1. Landscape Report

Mr. Cox presented the Landscape report. The Board requested staff to advise CLM not to keep mowing the Gopher Tortoise protected area.

The Board requested to have the median near the Publix exit trimmed to insure visibility, and have CLM check this area regularly along with monitoring by Staff.

2. Field Inspection Report

Mr. Cox presented the current Field Inspection report to the Board.

3. USDA Report

Mr. Cox presented the USDA report to the Board.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley presented her monthly operations report to the Board. Ms. Quigley presented a request from the organizers of the annual Turkey Trot for permission to hang a banner for the event.

On a motion from Mr. Reilly, seconded by Mr. Moore, the Board unanimously approved the hanging of a Turkey Trot event banner to be installed two weeks prior to the Turkey Trot event, for the Fishhawk Community Development District II.

B. District Engineer

Not Present.

C. District Counsel

Mr. Craine informed the Board that the Fishhawk CDD III Board of Supervisors had acted to terminate the contract of Sunrise Landcare and had decided to enter into a contract with Landscape Maintenance Professionals (LMP) beginning the first of November 2017.

Mr. Craine presented a draft quit claim deed for the roadways within Kinglet Ridge which would transfer ownership from the CDD to the HOA and requested that the Board approve the form in its substantial form.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously approved and authorized the Chairman to execute the Kinglet Ridge Quit Claim Deed in substantial form, for the Fishhawk Community Development District II.

Mr. Craine informed the Board that he had submitted an inquiry to the Supervisor of Elections Office regarding the formation of a new Board if a merger of the three Fishhawk CDDs should occur. He noted that the inquiry had been forwarded to the County Attorney's office for research.

The Board agreed should the merger of the three Districts occur, following the Interim Board, all Supervisors Seats should represent the entire District and none be designated for the original Districts.

D. District Manager

Mr. Cox reminded the Board that the next CDD Board meeting was scheduled for November 21, 2017 at 6:30 p.m.

Mr. Cox reviewed the monthly financials with the Board.

Mr. Cox reviewed the action item list with the Board.

The Board discussed the on-going Splash Pad construction project. Mr. Cox explained that a meeting was being scheduled to discuss the project and issues related to the project.

Ms. Brown requested that Mr. Tim Plate prepare a draft of the Park Square Master Plan to be presented at the November 21, 2017 CDD meeting.

The Board discussed the programming of the splash pad's spray and lights and also the adding of a gentler program time slot for "Toddler Time".

The Board discussed the Board members roles with the Splash Pad project and decided to appoint Ruth Brown as the Board's primary lead on the project and Pat Reilly as the planning lead for the Opening Ceremony event.

On a motion from Mr. Kneusel, seconded by Mr. Reilly, the Board unanimously appointed Ms. Ruth Brown as the Board lead on the Splash Pad Construction Project, for the Fishhawk Community Development District II.

On a motion from Ms. Brown, seconded by Mr. Kneusel, the Board unanimously appointed Mr. Pat Reilly as the Board lead for the Opening Ceremony for the Splash Pad, for the Fishhawk Community Development District II.

The Board requested that all miscellaneous spending on the Splash Pad project be captured under a new accounting code.

Mr. Cox presented a proposal from Titan Home Technologies, LLC for new security cameras at Park Square.

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the Titan Home Technologies, LLC cameras proposal for Park Square, with a request to add an additional camera overlooking the vault area, with a not to exceed amount of \$4,000, for the Fishhawk Community Development District II.

Ms. Crouse presented options and related costs for the installation of new street signs throughout the Fishhawk CDD II roadways to replace the current versions.

On a motion from Mr. Reilly, seconded by Mr. Moore, the Board unanimously approved to proceed with the Green Flair street signage option, for the Fishhawk Community Development District II.

Mr. Cox requested that the Board ratify the Chairman's authorization to purchase two trash bins from Tree Tops in the amount of \$1,168.74 for the Park Square area. He explained that the new bins will better accommodate pizza boxes.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously ratified the approval of the purchase of two trash bins from Tree Tops in the amount of \$1,168.74, for the Fishhawk Community Development District II.

The Board requested a formal letter be sent to the Park Square Management to advise them of the issues with the recycle bin in the parking lot and to remind them of the previous quote to build a new trash bin corral.

The Board discussed the new requirement for an ethernet connection at the Park Square splash pad fountain controller in lieu of the specified cell phone connection. They discussed the preferred location of the drop as being co-located with the new Splash Pad controller and if this is not possible, then a connection must be made and extended from the existing fireplace location.

The Board discussed the use of the TECO contributed funds and requested that Mr. Toborg assist with a landscape design at the end of the cul-de-sac at Bridgepark Drive and for the purposes of a possible monument install. The Board also requested that Mr. Plate examine the easement restrictions across the road from Egret Landing on the south side of Dorman Road and guide the Board with regards to setback requirements and et cetera.

The Board discussed the inclusion of a playground in the Park Square master plan for the future.

SEVENTH ORDER OF BUSINESS

**Consent Agenda Items/Business
Administration**

Mr. Cox presented the Consent Agenda for consideration which included the Regular minutes of the September 19, 2017 meeting, the Operation and Maintenance Expenditures for September 2017; the Operation and Maintenance Expenditures for September 2017 – Palmetto Club; the Series 2017 Construction Requisition #6; the Shared Costs and Reimbursements; and the Palmetto Club Revenue & Expense Summary.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously approved the consent agenda, for the Fishhawk Community Development District II.

EIGHTH ORDER OF BUSINESS

Ratification of CLM Approval Proposals

The Board discussed the ratification process for proposals approved between meetings by the Chairman and Mr. Cox.

NINTH ORDER OF BUSINESS

Supervisor Requests

No supervisor requests.


TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Mr. Reilly, with all in favor, the Board adjourned the meeting at 8:55 p.m. for Fishhawk Community Development District II.



Secretary/Assistant Secretary



Chairman/Vice Chairman