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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Wednesday, January 11, 2017, 6:30 p.m.** at the Palmetto Club, 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	<b>Board Supervisor, Chairman</b>
Pat Reilly	<b>Board Supervisor, Vice Chairman</b>
Marisa Radley	<b>Board Supervisor, Assistant Secretary</b>
Sean Moore	<b>Board Supervisor, Assistant Secretary</b>
Robert Kneusel	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Biff Craine	<b>District Counsel; Pettitt Worrell Rocha PLLC</b>
Holly Quigley	<b>Community Director</b>
Pat Rynkowski	<b>Amenities Manager</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cox called the meeting to order, read the roll call and verified quorum was met for this meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

No audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of (BSAC/Blue Wave)  
Fishhawk Summer Seal Swim 2017  
Request**

The Board members approved to move agenda items forward in the agenda.

Mr. Cox presented a request from Blue Wave to extend its swimming program for another year. Mr. Richard Rogers discussed an additional request to expand the program (Exhibit). The Board approved the extension for the next year and requested the expansion request be put on the next meeting agenda.

On a motion from Mr. Reilly, seconded by Mr. Moore, the Board unanimously approved to extend the Blue Wave swimming program for another year for the Fishhawk Community Development District II.

**FOURTH ORDER OF BUSINESS**

**Consideration of Palmetto Club Roof Repair Proposals**

Mr. Cox presented proposals to repair the Palmetto Club roof. Ms. Bridget Wilson, with Cardinal Roofing, was present to explain their proposal to the Board.

On a motion from Ms. Brown, seconded by Mr. Reilly, the Board unanimously approved the Cardinal Roofing Palmetto Club roof repair proposal for \$7,340. for the Fishhawk Community Development District II.

**FIFTH ORDER OF BUSINESS**

**Landscaping Report**

Mr. Clayton Yancey, with Brightview, presented his monthly landscape report to the Board and addressed their questions. He discussed the recent tree trimming status, the annuals installation and the work completed at the Aquatic Center and other sites.

The Board members discussed the median areas on Parkset and Fishhawk Crossing and the recent trimming of the vegetation to permit better visibility for vehicle operators. The decision was reached to have the plants removed and sod installed.

On a motion from Mr. Reilly, seconded by Mr. Kneusel, the Board unanimously authorized the Chairman to approve a proposal from Brightview to remove Parkset median plants and install sod, with a not-to-exceed amount of \$2,000. for the Fishhawk Community Development District II.

Ms. Brown opened a discussion of a Palm tree that had been removed and replaced with a smaller Palm and requested Brightview research as to why the smaller Palm was installed. She also requested that if the Palm had been diseased that Brightview test the other Palms nearby to determine if they also were diseased before another Palm was installed. Ms. Brown also discussed the merits of grinding Palm tree stumps that had been left in several areas and it was determined to leave them.

**SIXTH ORDER OF BUSINESS**

**Discussion of Landscape Contract Options**

Mr. Cox reminded the Board that the landscape contract was expiring on March 31, 2017 and that the plan currently was to have Mr. John Toborg prepare a Request for Proposal package that combined the Fishhawk CDD and Fishhawk CDD II into one Landscape and Irrigation Request for Proposal. He noted that Fishhawk CDD III would not be involved and would be preparing a separate Request for Proposal for their service. The Board discussed the merits of requiring language that would allow one CDD to remove itself from the contract, if necessary, without affecting the other District and agreed this was required. They also discussed the merits of demanding a separate manager for each District and decided that was not warranted. Mr. Cox explained that the intent was to bring the Request for Proposal package to the Board at the February meeting for approval. The Board discussed the possibility of having to proceed on a month to month service agreement with Brightview should the Request for Proposal process extend beyond the March 31, 2017 date.

Ms. Brown opened a discussion regarding the status of the TECO funds that were remaining from the initially promised \$20,000. to help provide landscaping for those areas affected by the power lines. Mr. Cox noted that a check for approximately \$15,000. was being prepared for the District. The Board discussed potential uses for those funds and requested staff seek proposals for landscaping on Dorman Road near the entrance area for Fishhawk Ranch along with a proposal for entrance signage at that location.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Community Director Operations Report**

Ms. Quigley presented her monthly report to the Board and addressed their questions.

Ms. Quigley presented a request from the Girl Scouts who are preparing for their trail cleanup project. The Girl Scouts have requested to be allowed to put the debris recovered in the CDD dumpsters versus having to transport it away in their vehicles.

On a motion from Mr. Reilly, seconded by Ms. Brown, the Board unanimously authorized the Girl Scouts to use CDD dumpsters to dispose of their cleanup project debris for the Fishhawk Community Development District II.

Ms. Quigley next explained that she had obtained information that the price negotiations between the HCSO and the owners of Park Square were not going well for the potential placement of a new sub-station there. She also explained that Fishhawk CDD Board members had discussed the possibility of offering the use of the Hawk Park Club House to the HCSO for that purpose and that she was meeting with Detective Howell to inspect the property.

The Board members requested staff to communicate with the HCSO and Park Square management to obtain additional information regarding the status of the opportunity at Park Square for placement of the sub-station.

**B. District Counsel**

Mr. Craine informed the Board of a phone conversation between himself, Mr. Plate, Mr. Cox and Western Aquatic Construction & Development representatives regarding the Splash Pad Renovation project. Mr. Craine and Mr. Cox provided information regarding the pending contract, the development of the requisition process and the potential time line for construction. Mr. Cox indicated that an additional meeting would be set to further discuss the issues.

The Board determined that one Board member should be identified as a primary lead and point of contact for issues related to the project in order to avoid delays.

On a motion from Ms. Brown, seconded by Mr. Kneusel, the Board unanimously authorized Mr. Reilly to be the Splash Pad renovation project lead point of contact for the Fishhawk Community Development District II.

Mr. Craine provided an update of the on-going efforts of the Fishhawk Amenity Advisory Committee and noted that a joint workshop meeting of all three CDD Board members was scheduled for January 31, 2017 at the Tennis Club. He informed the Board that the purpose was to present a report and recommendations from the Committee and that no decisions were to be made at that time. He indicated the intent was for the three Boards to take up the topic at their next meeting to determine what course of action they would take regarding the recommendations. Mr. Craine also noted that there was the possibility of the Committee meeting one more time before the workshop if schedules could be coordinated.

**C. District Engineer**

The District Engineer was not present, but Mr. Cox provided information that Mr. Plate had indicated a meeting was being held soon to discuss the Bridge Park drainage pipe issue.

**D. District Manager**

Mr. Cox reminded the Board that the next meeting will be held Tuesday, February 21, 2017 at 6:30 p.m.

Mr. Cox presented a Certificate of Incumbency form from US Bank and explained that the Trustee required signatures of the Board members on the form for the purpose of verification of signatures on US Bank related documents.

**1. Presentation of Action Item List**

Mr. Cox presented the Current Action Item List to the Board. Ms. Brown requested that Mr. Cox inquire of Hillsborough County what changes would occur to the current street light rates for the Street Light District 802 as a result of the annexation of the areas from Fishhawk CDD and CDD II as well as the streetlights in Fishhawk CDD III.

Mr. Cox informed the Board that he had located an engineering company who was preparing to inspect the Aquatic Center falls structure the following day.

**EIGHTH ORDER OF BUSINESS**

**Presentation of Monthly Maintenance  
Inspection Reports**

Mr. Cox presented the monthly aquatic report from Aquatic Systems to the Board for their review.

Mr. Cox presented the monthly USDA trapping report to the Board for their review.

**NINTH ORDER OF BUSINESS**

**Consent Agenda Items/Business  
Administration**

Mr. Cox presented the Consent Agenda items which included the revised Minutes of the November 15, 2016 Board of Supervisors' Meeting; the Minutes of the December 20, 2016 Board of

Supervisors' Meeting; the Operation and Maintenance Expenditures for December 2016; the Operation and Maintenance Expenditures for December 2016 – Palmetto Club; the Shared Costs and Reimbursements; the Palmetto Club Revenue & Expense Summary and the Series 2007AB Construction Requisition #662.

On a motion from Mr. Kneusel, seconded by Mr. Reilly, the Board unanimously approved the Consent Agenda, for the Fishhawk Community Development District II.

**TENTH ORDER OF BUSINESS**

**Discussion of Central Concrete Erosion Repair Proposal**

The Board tabled this item and requested staff to obtain additional quotes.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Removal and Disposal of Empty Fiber Cable Boxes Proposals (under separate cover)**

The Board tabled this item.

**TWELFTH ORDER OF BUSINESS**

**Discussion of Near Drowning Incident**

The Board discussed the incident and the merits of considering policy changes that might help prevent reoccurrences. At the conclusion of the discussion, the Board took no actions related to policy changes.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Radley expressed her interest in having all tasks placed on staff outside of Board meetings identified on the current action item list.

Ms. Brown requested staff to coordinate with MBS Capital Markets for them to provide the Board with information regarding 15 year or 20 year options for the Series 2007 Bond refinancing.


Mr. Moore discussed the next Travis Manion 911 Hero's Run scheduled for September 9, 2017 and requested Board approval for the use of Park Square as before for the run.

On a Motion by Mr. Moore, seconded by Ms. Brown, the Board unanimously approved the use of the District facilities in the Park Square area for the September 9, 2017 Travis Manion 911 Hero's Run for Fishhawk Community Development District II.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board adjourned the meeting at 9:09 p.m. for Fishhawk Community Development District II.

  
Secretary Assistant Secretary

  
Chairman/Vice Chairman