
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The Regular Board of Supervisors' Meeting for Fishhawk Community Development District II was held on **Tuesday, August 16, 2016, 6:30 p.m.** located at the Palmetto Club, 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Ruth Brown	Board Supervisor, Vice Chairman
Marisa Radley	Board Supervisor, Assistant Secretary
Mark Karet	Board Supervisor, Assistant Secretary
Robert Kneusel	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Petitt Worrell Rocha PLLC
Tim Plate	District Engineer; Heidt Design, LLC
Holly Quigley	Community Director
Pat Rynkowski	Amenities Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order, read the roll call and verified quorum was met for this meeting.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Leda Eaton, Coordinator - Fishhawk Turkey Trot Run requested permission to install signs for two weeks prior to the event (November 10, 2016 through November 24, 2016).

On a Motion by Mr. Karet, seconded by Ms. Brown, with all in favor, the Board approved the installation of signs for the Fishhawk Turkey Trot event, for the Fishhawk Community Development District II.

THIRD ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley presented her monthly Operations Report to the Board Members and addressed any questions.

B. District Counsel

Mr. Craine reported that the Amenities Group Committee Meeting will be held on Wednesday, August 31, 2016 at Rizzetta & Company, 9428 Camden Field Parkway, Riverview, FL 33578. Mr. Craine announced the members, Fishhawk (Kerrie McDougal and Randy Crouse), Fishhawk II (Marisa Radley and Bob Kneusel), and Fishhawk III (Brian Cranmer).

C. District Engineer

Mr. Plate informed the Board that the Park Square Splash Pad redesign plans were on hand and the the bidding for the project will soon be underway. He noted that the project will have to be handled under the formal request for proposals (RFP) process. He suggested that the Board authorize him to have a survey done of the area so as to help preclude any unexpected drainage issues that might develop as a result of the redesign.

On a Motion by Ms. Brown, seconded by Ms. Radley, with all in favor, the Board authorized the District Engineer to proceed with a survey of the Park Square Splash Pad area, for the Fishhawk Community Development District II.

Mr. Plate provided an update on the status of the project for installing No Parking signage at areas of concern within the District. He noted that the signage had been presented to the County for approval.

Mr. Plate identified an area behind approximately seven homes on Churchside Drive and Palmettoglen Court where it has been reportedly not draining as designed. He noted that it could be the result of improper grading. He requested that the Board authorize him to investigate the area and determine what, if any action the CDD should take and for him to create a preliminary design for a solution to the problem.

Mr. Cox requested comments from the audience on this off-agenda topic and there were none.

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board authorized the District Engineer to determine CDD impact for the drainage area and to create a preliminary design, for the Fishhawk Community Development District II.

D. District Manager

Mr. Cox reminded the Board that the next meeting will be held Tuesday, September 20, 2016 at 6:30 p.m. Mr. Cox informed the Board that he would be presenting the meeting schedule for next fiscal year's meetings, and that he was intending to use the same general schedule format that was currently in place. Ms. Brown requested that due to her being out of town on January 17, 2016, that the meeting be moved to a different date, possibly the week prior. Mr. Cox suggested that the Board consider that date change when the proposed schedule is presented at the next meeting.

Mr. Cox presented and reviewed the current Action Item List with the Board.

FOURTH ORDER OF BUSINESS

**Presentation of Monthly Maintenance
Inspection Reports**

Mr. Cox presented the Monthly Maintenance Report for Aquatic Systems.

Mr. Christian Padgett, of Brightview, presented the July 2016 landscape report to the Board and addressed their questions. He noted that the heavy rains were causing scheduling issues for some work. In response to Ms. Brown's comments regarding the need for tree trimming and palm tree removal, Mr. Padgett informed the Board that Brightview was having to utilize a sub-contractor for most of the tree trimming work. The Board also discussed the manicuring of the Ligustrum trees and how much should be trimmed. The consensus was to shape them, but let them grow longer. Ms. Brown addressed the need to mow more along the cell phone tower trail and she requested a maintenance plan for the existing Bermuda grass areas.

Mr. Padgett presented a proposal to upgrade the landscaping median tips across the Dunlin Wood entrance including the median tip to the north. Ms. Brown again noted the invasive bamboo growing in the buffer between Fishhawk Crossing Blvd. and Ternwood and requested staff inspect it and make recommendations for removal. .

On a Motion by Ms. Brown, seconded by Mr. Karet, with all in favor, the Board approved the Brightview proposal, for the Dunlin Wood Median Tip Renovation with a not-to-exceed amount of \$4,00.00, for the Fishhawk Community Development District II.

Mr. Cox presented the June USDA trappings report to the Board.

FIFTH ORDER OF BUSINESS

**Consent Agenda Items/Business
Administration**

Mr. Cox presented the Consent Agenda Items to the Board for their consideration.

- A. Consideration of Minutes of the Board of Supervisors' Meeting held on July 19, 2016
- B. Consideration of Operation and Maintenance Expenditures for July 2016 totaling \$202,585.86
- C. Consideration of Operation & Maintenance Expenditures for July 2016 - Palmetto Club \$7,259.87
- D. Presentation of Shared Costs and Reimbursements
- E. Presentation of Palmetto Club Revenue & Expense Summary

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board approved the Consent Agenda items A-E, for the Fishhawk Community Development District II.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2016-05, Re-Designating the District Secretary

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2016-05, Re-Designating Eric Dailey as Secretary, for the Fishhawk Community Development District II.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2016-06, Re-Designating the District Treasurer

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2016-06, Re-Designating Joe Kennedy as Treasurer, for the Fishhawk Community Development District II.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2016-07, Re-Designating the District Assistant Treasurer

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2016-07, Re-Designating Shawn Wildermuth as Assistant Treasurer, for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

Consideration of Fishhawk Amenity Equalization Exploratory Committee

Mr. Craine described his vision for how the Amenity Group would operate; what the group would be called; what the scope of work would be, and other general initial thoughts. He explained that the group itself would be responsible for determining the answers to these questions upon formation.

Mr. Craine reviewed the history of previous equalization agreements and pointed out the reasons Fishhawk CDD III has not been able to reach an equalization point. Mr. Brian Cranmer, Chairman of Fishhawk CDD III, discussed the position of FHCDD III regarding the concept. Mr. Kerri McDougald, Chairman of Fishhawk CDD, expressed her thoughts on the idea of exploring the concept. Ms. Susie Lezaun commented as a resident of the community that there is resident interest to look at the possibility of establishing an amenity assessment equalization plan and welcomes the idea of working towards moving away from boundary lines, between the communities.

On a Motion by Mr. Karet, seconded by Mr. Kneusel, with all in favor, the Board of Supervisors agreed to proceed forward with the concept stage of the Amenity Assessment Equalization Plan, for the Fishhawk Community Development District II.

TENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Brown provided a District map, and requested that it be used to replace the current map posted on the District website.

ELEVENTH ORDER OF BUSINESS

Adjournment

Mr. Cox stated that if there was no further business to come before the Board a motion to adjourn the meeting would be in order.

On a Motion by Mr. Karet, seconded by Mr. Kneusel, with all in favor, the Board of Supervisors adjourned the meeting at 7:44 p.m. for the Fishhawk Community Development District II.


Secretary/Assistant Secretary


Chairman/Vice Chairman