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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT II**

The regular meeting of the Board of Supervisors of Fishhawk Community Development District II was held on **Tuesday, March 15, 2016 at 6:34 p.m.** at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Patrick Reilly	<b>Board Supervisor, Chairman</b>
Ruth Brown	<b>Board Supervisor, Vice Chairman</b>
Marisa Radley	<b>Board Supervisor, Assistant Secretary</b>
Mark Karet	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Shannon Nasekos	<b>District Coordinator; Rizzetta &amp; Company, Inc.</b>
Tim Plate	<b>District Engineer; Heidt Design, LLC</b>
Holly Quigley	<b>Community Director</b>
Pat Rynkowski	<b>Aquatic Program Coordinator</b>
Tonya Martinez	<b>LCAM; Rizzetta &amp; Company, Inc.</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cox called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Dawn Trattner requested information regarding the streetlight costs associated with her neighborhood streetlights and the issue of having those costs passed to the HOA.

Mary Katherine Kennedy requested a waiver of per-head fees for the Coach Bingo event to be held at the Palmetto Club.

On a Motion by Ms. Karet, seconded by Mr. Reilly, with all in favor, the Board approved to waive the Palmetto Club per-head fees for the Coach Bingo event at the Palmetto Club, for the Fishhawk Community Development District II.
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Alexandra McMahon requested the use of Park Square for 2-3 hours for a service learning project for her nursing class to set up a nursing topic teaching event.

On a Motion by Ms. Reilly, seconded by Mr. Karet, with all in favor, the Board approved the request to use Park Square for the 2-3 hour nursing service project event, for the Fishhawk Community Development District II.

Mike Levy, with the Valrico/Fishhawk Chamber of Commerce, requested the use of Park Square for their 2d Annual Shop Local Holiday Expo event on December 3, 2016 from 8:00 a.m. to 2:00 p.m.

On a Motion by Ms. Reilly, seconded by Mr. Radley, with all in favor, the Board approved the Valrico/Fishhawk Chamber of Commerce request to use Park Square on December 3, 2016, for the Fishhawk Community Development District II.

### THIRD ORDER OF BUSINESS

### Staff Reports

**A. Community Director**

Ms. Quigley presented her monthly Operations Report. She informed the Board that the Florida Blue swimming program is ready to start in May along with the Watch Me Swim program.

**B. District Counsel**

Mr. Crain was not present.

**C. District Engineer**

Mr. Plate provided the Board with an update of the Aquatic Design Engineering report on the status of the Park Square Splash Pad. He explained that Aquatic Design had learned that the equipment was in much worse shape than originally thought and that the report provided options to renovate the underground equipment only or to add a total renovation of the above ground portion as well. The estimates to renovate the below ground portion was approximately \$224,000. Adding the above ground portion would increase that to \$563,164.

The Board discussed numerous aspects of the renovation options and presented numerous questions for Mr. Plate to address with Aquatic Design. They requested that Aquatic Design be invited to attend the April meeting to present their information to the Board.

On a Motion by Ms. Karet, seconded by Mr. Reilly, with all in favor, the Board authorized Aquatic Design Engineering to proceed with a design for renovating the below ground portion of the Park Square splash pad with a not-to-exceed amount of \$275,000, for the Fishhawk Community Development District II.

Mr. Plate also provided the Board with an update of the status of the garbage corral project at Park Square. He indicated some difficulty locating potential bidders on the project.

**D. District Manager**

Mr. Cox reminded the Board that the next meeting was scheduled for Tuesday, April 19, 2016 at 6:30 p.m.

Mr. Cox reviewed the current action item list with the Board.

Mr. Cox presented a letter from Fishhawk CDD III requesting assessment equalization per the Interlocal Agreement for Cross-Usage of District Facilities. He noted that the letter requested a meeting of the Chairmen of Fishhawk CDD I, CDD II and CDD III to discuss the existing financial status of the Districts and that both CDD I and CDD II Chairmen had agreed to meet. Mr. Cox indicated the letter would be added to April meeting agenda for consideration. (Exhibit)

Mr. Cox reviewed a previous request to allow a tree to be removed from CDD property behind the residence at 5907 Fishhawk Crossing Blvd. He explained that the property owner, Devlon Buckner, has requested CDD funding in the amount of \$900 to meet the requirement to have all the debris removed from the property and not dumped in the preserve. The Board discussed and determined that they would not require the tree to be flush cut but, would still want the debris removed and would not be willing to help fund the removal.

On a Motion by Ms. Reilly, seconded by Mr. Brown, with all in favor, the Board agreed to deny funding assistance for the tree removal at 5907 Fishhawk Crossing Blvd. but, would permit the tree trunk to be left standing and still require the debris to be removed, for the Fishhawk Community Development District II.

**FOURTH ORDER OF BUSINESS**

**Presentation of Monthly Maintenance Inspections Reports**

Mr. Cox presented reports from Aquatic Systems, Valleycrest and USDA for the Board to review.

Mr. Clayton Yancey, with Valleycrest, presented four separate landscaping proposals for the Board to consider. These included renovation of the Bridgeview monument signage area (\$3,038); the Bridgewater monument signage area (\$2,181); the Dunlinwood entrance area (\$8,515) and the Sora Trace gates bed renovation (\$1,160).

On a Motion by Ms. Karet, seconded by Mr. Reilly, with all in favor, the Board approved four Valleycrest entrance landscaping renovation proposals totaling \$14,894, for the Fishhawk Community Development District II.

**FIFTH ORDER OF BUSINESS**

**Discussion Regarding Status of Landscape Contract**

Mr. Cox presented an agreement to continue the current Valleycrest Landscaping and Irrigation agreement for the period of April 1, 2016 to March 31, 2017.

On a Motion by Ms. Reilly, seconded by Mr. Radley, with all in favor, the Board approved to continue the Valleycrest Landscape and Irrigation Agreement for an additional year, for the Fishhawk Community Development District II.

**SIXTH ORDER OF BUSINESS**

**Consent Agenda Items / Business Administration**

- A. Consideration of Amended Minutes of the Board of Supervisors' Meeting held on January 19, 2016
- B. Consideration of Minutes of the Board of Supervisors' Meeting held on February 16, 2016
- C. Consideration of Operation and Maintenance Expenditures for February 2016 (\$130,213.04)
- D. Consideration of Operation & Maintenance Expenditures for February 2016 – Palmetto Club (\$8,856.08)
- E. Presentation of Shared Costs and Reimbursements
- F. Presentation of Palmetto Club Revenue & Expense Summary

On a Motion by Mr. Reilly, seconded by Mr. Karet, with all in favor, the Board approved the consent agenda items A-F, for the Fishhawk Community Development District II.

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Resignation from Dawn Turner**

On a Motion by Ms. Reilly, seconded by Mr. Karet, with all in favor, the Board accepted the resignation of Ms. Dawn Turner from Seat # 3 with a term of office ending in November 2018, for the Fishhawk Community Development District II.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-01, Designating Officers**

Mr. Cox explained that at the previous meeting, when Ms. Turner resigned as Chairman, the Board acted to appoint Mr. Reilly as Chairman. He noted that Resolution 2016-01 memorialized that action and that it maintains Ms. Brown as Vice-Chairman, and the remaining Supervisors as Assistant Secretaries, as well as Mr. Cox and Mr. Huber as Assistant Secretaries.

On a Motion by Mr. Karet, seconded by Mr. Reilly, with all in favor, the Board adopted Resolution 2016-01, for the Fishhawk Community Development District II.

The Board members discussed the currently vacant Seat #3 and discussed that Mr. Bob Kneusel was a potential candidate to fill the seat and that he was present at the meeting. The Board discussed the position with Mr. Kneusel and his qualifications.

On a Motion by Ms. Radley, seconded by Mr. Karet, with all in favor, the Board appointed Mr. Robert Kneusel to Seat #3 on the Board of Supervisors, for the Fishhawk Community Development District II.

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved to amend the motion to adopt Resolution 2016-01 by adding Mr. Robert Kneusel as Assistant Secretary to the Resolution, for the Fishhawk Community Development District II.

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved the acquisition of an electronic tablet for use by Mr. Kneusel, for the Fishhawk Community Development District II.

Mr. Cox provided Mr. Kneusel with information regarding the Florida Sunshine Laws, Ethics Laws and Financial Disclosure requirements. He also confirmed with Mr. Kneusel that he agrees to accept compensation as authorized by Chapter 190, Florida Statutes.

**NINTH ORDER OF BUSINESS**

**Consideration of Audit Committee's Recommendation for Auditing Services**

On a Motion by Mr. Karet, seconded by Mr. Reilly, with all in favor, the Board accepted the recommendation from the Audit Review Committee to approve the number one ranked proposal from Grau & Associates for auditing services, for the Fishhawk Community Development District II.

**TENTH ORDER OF BUSINESS**

**Consideration of Reserve Study Proposal**

On a Motion by Mr. Reilly, seconded by Mr. Karet, with all in favor, the Board approved the Federal Reserve Study and Appraisal proposal for a Reserve Study update for \$2,000, for the Fishhawk Community Development District II.

**ELEVENTH ORDER OF BUSINESS**

**Discussion Regarding Streetlight Assessments**

Mr. Cox presented the Board with information regarding the status of streetlight assessments throughout Fishhawk CDD and CDD II, and explained that there were several gated neighborhoods that had private streets, and the streetlights were not part of the 802 Streetlight District. He explained that for those neighborhoods, the CDD was currently paying for those streetlight utilities and that the Board had previously decided to have those neighborhood HOAs plan to take those costs over. Mr. Cox noted that the Fishhawk CDD Board of Supervisors was planning to take the same action.

Mr. Cox also reminded the Board that there were two non-gated neighborhoods (one in each

CDD) that could have been included in the Streetlight District, but for some reason were not, and that the CDD was paying for those streetlight utilities. He explained that there were several options related to these areas to include adding a separate CDD assessment to those properties or having those neighborhoods create their own streetlight district.

Mr. Cox also informed the Board that a separate option existed to dissolve the entire streetlight district and have the CDDs assume total payment responsibility for all the streetlight utilities, but that option would require a petition signed by 50% of all the property owners in the District to begin the process.

Mr. Cox explained that he was continuing to work on the issue of the two non-gated neighborhoods to determine the best course of action and the barring any new direction from the Board, was working with the HOAs for them to budget for the utility costs for their neighborhoods.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Aquatic Club Concessions Proposal**

On a Motion by Mr. Reilly, seconded by Mr. Karet, with all in favor, the Board approved to authorize Ol' Kentucky Concessions, LLC to provide food concessions at the Aquatic Club for the 2016 season, for the Fishhawk Community Development District II.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Kneusel thanked the other Board members for his selection to the Board of Supervisors.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board adjourned the meeting at 8:39 p.m. for Fishhawk Community Development District II.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman

# Exhibit

# FISHHAWK COMMUNITY DEVELOPMENT DISTRICT III

DISTRICT OFFICE · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

March 3, 2016

Fishhawk CDD I & II  
Mr. Greg Cox  
3434 Colwell Ave. Suite 200  
Tampa, FL 33614

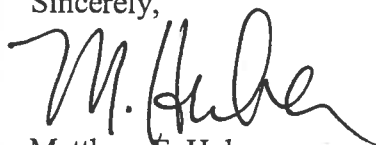
Mr. Cox,

I am writing to you at the request of the Fishhawk Community Development District III (“the District”) Board of Supervisors (“the Board”) regarding the Interlocal Agreement for Cross-Usage of Facilities.

At a past District meeting held on Wednesday, March 2, 2016, the Board discussed the Amendment of the document as prescribed in Section 3.0 titled “Amendments”. Following these discussions the Board requested that a letter be sent to the Fishhawk CDD’s I & II to place them on notice that CDD III has reached 85% completion as of March 2, 2016. The Board requested that both CDD I & II review their respective 2016-2017 budgets in anticipation of an amendment to equalize District O&M assessments.

The Board would appreciate if both CDD I & II will consider this request and respond to the District Manager in writing with your decision. In addition, the Board would like to request a meeting of one (1) representative from all three Boards to discuss equalization of all three CDDs. Should you have any questions or concerns regarding this correspondence, please feel free to contact me at (813) 933-5571. Thank you.

Sincerely,



Matthew E. Huber  
District Manager

Cc: Fishhawk CDD III Board of Supervisors  
Biff Craine, District Counsel