
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The regular meeting of the Board of Supervisors of Fishhawk Community Development District II was held on **Tuesday, February 16, 2016 at 6:33 p.m.** at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Dawn Turner	Board Supervisor, Chairman
Ruth Brown	Board Supervisor, Vice Chairman
Marisa Radley	Board Supervisor, Assistant Secretary
Patrick Reilly	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Shannon Nasekos	District Coordinator; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Pettitt, Worrell, Craine, Wolfe
Tim Plate	District Engineer; Heidt Design, LLC
Holly Quigley	Community Director
Pat Rynkowski	Aquatic Program Coordinator
Tonya Martinez	LCAM; Rizzetta & Company, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Brian Welch, 15615 Starling Water Drive, requested approval to have his pool install company use the drainage area behind his residence to deliver materials to the back of his house. The Board agreed but mandated that an agreement be executed to ensure the area is returned to its prior state upon completion.

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved the use of the drainage area behind 15615 Starling Water Drive to deliver pool construction materials contingent upon the execution of a use agreement, for the Fishhawk Community Development District II.

Ms. Susie Lezaun presented a request (exhibit) to hold a Corn Hole tournament at Park Square on March 12, 2016 and requested that the Board's requirement for a \$200 deposit and staffing requirement be waived. The Board members explained that they would approve the event but not waive the deposit or staffing fees.

On a Motion by Ms. Turner, seconded by Mr. Reilly, with all in favor, the Board authorized the use of Park Square for the Corn Hole Tournament on March 12, 2016 contingent upon the execution of the use agreement and receipt of a \$200 deposit, for the Fishhawk Community Development District II.

Ms. Lezaun and Ms. Cammie Yick requested Board approval to hold an Easter Egg hunt and show a movie at Park Square on March 26, 2016. They explained that the Art Monkey store would be the official host.

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board authorized the use of Park Square for the Easter Egg hunt and movie showing on March 26, 2016 contingent upon the execution of the use agreement and receipt of a \$200 deposit, for the Fishhawk Community Development District II.

THIRD ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley presented her monthly operations report and addressed questions from the Board. She noted that the Adopt the Roadway program was underway and she presented two proposals from Grimebusters to pressure wash walkways in the Ternwood area and near Dorman Road.

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board approved two Grimebuster pressure washing proposals for \$2,480 and \$2,500, for the Fishhawk Community Development District II.

Ms. Deborah Megan with The Outreach Clinic presented her request for use of the Palmetto Club with a waiver of the \$5 per/head fee for the annual fundraiser.

On a Motion by Ms. Turner, seconded by Ms. Brown, with all in favor, the Board approved the request from The Outreach Clinic to use the Palmetto Club for its annual fundraiser and waived the per/head fee, for the Fishhawk Community Development District II.

Mr. Cox explained to the Board that the Fishhawk CDD Board of Supervisors reversed their previous decision to proceed with a request for proposals (RFP) for the landscape contract following the decision by this Board not to follow suit. He informed them that they also acted to extend the current contract for an additional year. The Board members discussed the topic and concluded that they too would extend the contract but wanted to add language that would allow them, as a separate Board, to terminate the contract in the future should they wish to exercise that option. They also requested that staff assess the current contract to determine if an addendum to the scope of work is required to capture work that is currently left out of the contract.

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the sentiment of the Board is that if Fishhawk CDD I acts to terminate the landscape contract, Fishhawk CDD II will work cooperatively with Fishhawk CDD I to make such termination effective as to Fishhawk CDD I and, if Fishhawk II desired to continue to work under with the existing vendor, the existing contract would be sought to be modified to allow the vendor to perform for only Fishhawk Community Development District II.

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board extended the Valleycrest Landscape Agreement, as discussed, for the contract's second year beginning April 1, 2016, for the Fishhawk Community Development District II.

The Board members discussed the selection of the next series of annuals plantings and also discussed the potential landscape renovation of neighborhood entrances.

On a Motion by Mr. Reilly, seconded by Ms. Turner, with all in favor, the Board directed Ms. Quigley to select five neighborhood entrances that would be upgraded with landscaping with a not-to-exceed amount of \$3,000 for each entrance, for the Fishhawk Community Development District II.

Mr. Yancey, with Valleycrest, proceeded to provide an update to the Board regarding recent landscaping work completed. He discussed the plans to move the fertilization schedule to a later date based on the current weather conditions. He also explained that he had learned that the County has been trimming trees in the neighbor up to 17 feet to accommodate the new waste collection vehicles and that there was some concern regarding how this would impact the trees.

B. District Engineer

Mr. Plate provided an update of the Park Square garbage corral project and briefed the Board that a report from the design engineers for the Park Square fountain had been received and was under review. He also indicated that the concept of filling the small concrete triangles at the traffic circle on Churchside Drive should not be an issue, but the County would need to approve since it is in the County right of way.

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board approved to proceed to have the small concrete triangles at the Churchside Drive traffic circle filled with concrete, contingent upon receiving County approval, for the Fishhawk Community Development District II.

Mr. Plate also addressed the Board's question regarding the possibility of installing high curbs where people have been pulling onto sodded areas next to the roadway. He noted that the County would not look favorably at mixing the two types of curbs, and would most likely object. Mr. Plate suggested that he put together a map of areas that are having a parking-on-the-sod issue.

C. District Counsel

Mr. Craine provided an update of the most recent insurance claims.

D. District Manager

Mr. Cox reminded the Board that the next meeting will be held Tues., March 15, 2016 at 6:30 p.m. and that an Audit Review Committee Meeting would be held that same date.

Mr. Cox presented the current Action Item list to the Board.

FOURTH ORDER OF BUSINESS

Presentation of Monthly Maintenance Inspections Reports

Mr. Cox presented the most recent monthly reports from Aquatic Systems for pond maintenance, and the USDA for the hog trapping status.

FIFTH ORDER OF BUSINESS

Consent Agenda Items / Business Administration

- A. Consideration of Minutes of the Board of Supervisors' Meeting held on January 19, 2016
- B. Consideration of Minutes of the Audit Committee Meeting held on January 19, 2016
- C. Consideration of Operation and Maintenance Expenditures for January 2016 (\$129,679.64)
- D. Consideration of Operation & Maintenance Expenditures for January 2016 – Palmetto Club (\$4,999.91)
- E. Presentation of Shared Costs and Reimbursements
- F. Presentation of Palmetto Club Revenue & Expense Summary

Mr. Cox presented the consent agenda items and the Board tabled the minutes of January 19th Board of Supervisors meeting so that they could be amended and brought back before the Board.

On a Motion by Mr. Reilly, seconded by Ms. Turner, with all in favor, the Board approved the consent agenda items B-F, tabling item A to the next meeting, for approval for the Fishhawk Community Development District II.

SIXTH ORDER OF BUSINESS

Consideration of Aquatic Club Exhaust Fan Replacement Proposals

On a Motion by Ms. Brown, seconded by Ms. Turner, with all in favor, the Board approved the CGM exhaust fan replacement proposal for \$2,980, for the Fishhawk Community Development District II.

SEVENTH ORDER OF BUSINESS

Consideration of Tree Removal Request

On a Motion by Ms. Brown, seconded by Ms. Turner, with all in favor, the Board approved the request to have a tree removed by the resident at 5907 Fishhawk Crossing contingent upon all the debris being removed, for the Fishhawk Community Development District II.

EIGHTH ORDER OF BUSINESS

Discussion Regarding Streetlight Assessment Changes

Mr. Cox provided a brief history of the previous events regarding the streetlight assessments for the District and those in the streetlight district. He explained that the Egret Landing neighborhood was not currently within a streetlight district and that he had obtained a plan and petitions to create a separate one for them. He also explained that if the residents elected not to sign the petition, the Board could add a streetlight assessment to their CDD assessments. The Board guidance was for staff to work to determine if the

neighborhood residents would approve a streetlight district and what the streetlight assessment amount would be if created for the CDD.

Mr. Cox also reminded the Board that there were several gated communities that were currently not paying for the streetlight utilities within their neighborhood, and that those in the streetlight district were. The Board members directed staff to proceed with actions to have the respective HOAs assume financial responsibility for the streetlight utilities within their gated neighborhoods.

On a Motion by Mr. Reilly, seconded by Ms. Turner, with all in favor, the Board authorized staff to proceed with actions to turn streetlight utility payment responsibility over to the homeowners' associations of the neighborhoods that were not currently paying for the streetlight utilities, for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

Supervisor Requests

Ms. Brown requested that staff take action to have a proposal created to have the District's Reserve Study updated, and to have the proposal presented at the next Board of Supervisors' meeting.

Ms. Brown requested staff to compare the assessment rates for the Park Square commercial properties, and explain any differences between 2014 and 2015 assessment levels.

Ms. Turner informed the Board effect immediately, she was resigning as Chairman of the Board of Supervisors. She nominated Pat Reilly to be selected as the next Chairman. There were no other nominations for Chairman from the other Board members.

On a Motion by Ms. Turner, seconded by Ms. Brown, with all in favor, the Board approved Pat Reilly as Chairman of the Fishhawk CDD II Board of Supervisors, for the Fishhawk Community Development District II.

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board appointed Ms. Turner as Assistant Secretary of the Fishhawk CDD II Board of Supervisors, for the Fishhawk Community Development District II.

TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board adjourned the meeting at 8:54 p.m. for Fishhawk Community Development District II.


Secretary/Assistant Secretary


Chairman/Vice Chairman

Park Square Events

Activity: Corn hole Event

Date: Saturday, March 12, 2016

Hosted by: Cherry's and Art Monkey

Time:

Set-Up: 1:30 PM

Vendor/Sponsor Set-up (on PS property): 2:00 PM

Participant check-in: 2:30 PM

Activity: 2:00 PM to dusk (or the last elimination)

Location: Around PS buildings and lawn (corn hole set-up only)

Goals: To have a good time in a family friendly environment

How are we going to make this happen: Community members have coordinated with local businesses (Cherry's and Art Monkey) to host a corn hole tournament. There will be arts and crafts for children to participate in and a DJ will provide music. Teams will register with Art Monkey or Cherry's (up to 40 teams/80 individual participants). Teams will pay a \$10.00 fee for participation. The fee will cover the following items: trophies, cash prizes, security as needed (deemed by CDDII). We hope to advertise locally.

Set-up: Set-up will begin at 2 PM. Please see attached form for anticipated set-up of corn hole boards. We will form a set-up committee.

Parking: PS parking lot, overflow parking at Cross Park, Aquatic Club and Palmetto Club if it has no event scheduled.

Insurance: Coverage will be provided by CCP and Hybridge Management

Clean-up: We are securing high school students as volunteers for clean-up.

How will we let people know about the event: word of mouth, Facebook, and Talon

Evaluation: Once the event is over we will discuss how the event turned out and address any modifications.

