

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT II**

The regular meeting of the Board of Supervisors of Fishhawk Community Development District II was held on **Tuesday, July 21, 2015 at 6:33 p.m.** at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Dawn Turner	<b>Board Supervisor, Chairman</b>
Ruth Brown	<b>Board Supervisor, Vice Chairman</b>
Marisa Radley	<b>Board Supervisor, Assistant Secretary</b>
Patrick Reilly	<b>Board Supervisor, Assistant Secretary</b>
Mark Karet	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Biff Craine	<b>District Counsel; Pettitt Worrell Craine Wolfe</b>
Tim Plate	<b>District Engineer; Heidt Design, LLC</b>
Holly Quigley	<b>Community Director</b>
Ed Sleyzak	<b>ValleyCrest Landscaping</b>

Audience Members

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cox called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Mark Heminover presented a request to use Park Square for concerts that he was intending to host.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. Community Director**

Ms. Holly Quigley presented her monthly report to the Board and addressed their questions. She also presented a quote for the purchase of a new GEM car and explained

that the older 2010 model they use was in need of repairs, and that a new vehicle purchase appeared to be more cost effective. Mr. Cox explained that this would be a two-way cost split between Fishhawk CDD and Fishhawk CDD II, and that Fishhawk CDD Board had already approved the purchase.

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board of Supervisors approved the purchase of a new GEM car for Fishhawk Community Development District II.

Ms. Quigley next described the continual damages to the up-lighting at Park Square and proposed that the Board approve the installation of well-lights in place of the current versions, with an estimated cost between \$1,300 to \$1,500.

On a Motion by Ms. Brown, seconded by Ms. Turner, with all in favor, the Board of Supervisors approved installation of Park Square well-lighting with a not-to-exceed cost of \$2,500 for Fishhawk Community Development District II.

**B. District Counsel**

No Report

**C. District Engineer**

No Report

**D. District Manager**

Mr. Cox reminded the Board that the next meeting was scheduled for Tuesday, August 18, 2015 at 6:30 p.m.

Mr. Cox presented the action item list to the Board and addressed their questions.

Mr. Plate provided an update of the report that Aquatic Design & Engineering had completed on the Park Square Splash Deck fountain. He noted the various costs to perform the most immediate needed upgrades, as well as the total estimated costs that were listed as \$136,120. The Board members noted that they would adjust the budget amounts for the next fiscal year to place \$175,000 for the project.

Mr. Cox informed the Board that the Amenity Management Agreement would be brought before the board for consideration at the August meeting.

**FOURTH ORDER OF BUSINESS**

**Presentation of Monthly Maintenance Inspections Reports**

Mr. Cox presented the monthly maintenance reports to the Board. These included the reports from Aquatic Systems and ValleyCrest Landscaping. Mr. Sleyzak, with Valleycrest, explained that they had been treating throughout the District for chinch bugs.

Mr. Cox presented two proposals from Valleycrest for renovations to the Dunlinwood median and Bayberry entrance. He noted that the Bayberry entrance proposal was being revisited. Ms. Radley requested that the previously approved proposals would need to be cancelled, if this Bayberry proposal was approved. The proposal for Blue Plumbago would be added to the northern Dunlinwood median.

On a Motion by Mr. Reilly, seconded by Ms. Turner, with all in favor, the Board of Supervisors approved the ValleyCrest proposals for the Dunlinwood median and Bayberry entrance plantings for Fishhawk Community Development District II.

**FIFTH ORDER OF BUSINESS**

**Consideration of Pruning Proposal**

Mr. Cox explained that the proposal from Valleycrest had been previously approved, and that he was now reminding the Board that the work would not commence until after school started again.

**SIXTH ORDER OF BUSINESS**

**Consideration of Aquatic Systems Planting Proposal**

Mr. Cox presented the Aquatic Systems proposal for aquatic plantings. The Board discussed the proposal, reduced the quantity and requested that Ms. Quigley work with Aquatic Systems to prioritize in which ponds the plants would be installed. .

On a Motion by Ms. Brown, seconded by Mr. Reilly, with all in favor, the Board of Supervisors approved the Aquatic Systems proposal for aquatic plantings but reduced the quantity with a not-to-exceed amount of \$5,000 for Fishhawk Community Development District II.

**SEVENTH ORDER OF BUSINESS**

**Consent Agenda Items / Business Administration**

- A. Consideration of Minutes of the Board of Supervisors' Meeting held on June 16, 2015
- B. Consideration of Operation and Maintenance Expenditures for June 2015
- C. Consideration of Operation & Maintenance Expenditures for June 2015 – Palmetto Club
- D. Consideration of Series 2007AB Construction Requisitions #654
- E. Presentation of Shared Costs and Reimbursements
- F. Presentation of Palmetto Club Revenue & Expense Summary

Mr. Cox presented the consent agenda and its contents.

On a Motion by Mr. Karet, seconded by Mr. Reilly, with all in favor, the Board approved the consent agenda items A-F for Fishhawk Community Development District II.

**EIGHTH ORDER OF BUSINESS**

**Public Hearing on Adopting of Fiscal  
Year 2015-2016 Budget**

Mr. Cox presented a summary of the District's budget process, and reviewed the previously approved proposed budget. He then requested a motion to open the public hearing on the proposed budget.

On a Motion by Ms. Turner, seconded by Ms. Brown, with all in favor, the Board opened the budget public hearing for Fishhawk Community Development District II.

Mr. Cox solicited comments from the public and there were none. Mr. Cox requested a motion to close the public hearing.

On a Motion by Mr. Reilly, seconded by Ms. Turner, with all in favor, the Board closed the budget public hearing for Fishhawk Community Development District II.

The Board members discussed the proposed budget and elected to move \$175,000 from the budgeted capital reserves and to add this amount to capital outlays, in anticipation of expenditures for the work on the Park Square Splash Pad.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-03,  
Adopting the Fiscal Year 2015-2016 Final  
Budget**

Mr. Cox presented the Resolution and explained its purpose and contents. He noted that the Resolution would have as its exhibit the budget as revised at this meeting.

On a Motion by Ms. Turner, seconded by Ms. Brown, with all in favor, the Board adopted Resolution 2015-03, Adopting the Fiscal Year 2015-2016 Final Budget for Fishhawk Community Development District II.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-04,  
Imposing Special Assessments and  
Certifying Roll**

Mr. Cox presented the Resolution and explained its purpose and contents. He noted that the Resolution would have as its exhibits the budget as revised at this meeting, as well as the assessment rolls that will be presented to the Hillsborough County Tax Collector.

On a Motion by Mr. Reilly, seconded by Ms. Turner, with all in favor, the Board adopted Resolution 2015-04, Imposing Special Assessments and Certifying Roll for Fishhawk Community Development District II.

**ELEVENTH ORDER OF BUSINESS**

**TECO Update**

Ms. Brown presented an update to the Board regarding information she had obtained from recent meetings she attended with Ms. Quigley and TECO representatives, who were presenting updates of the power line install project. She explained that TECO was prepared to issue a check to the district for \$20,000 that the District could use for landscaping or other purposes. The Board discussed this option and agreed it would not be in the best interest of the district to accept the check. The Board requested that the landscaping remain between TECO and Valleycrest. The Board requested that Valleycrest come back with a \$20,000 proposal for the work in this area, and that TECO be billed directly.

**TWELFTH ORDER OF BUSINESS**

**Discussion of Bayberry HOA/POA/  
Stormwater/Landscaping**

Mr. Plate opened the discussion with an explanation of the District's requirements to maintain the stormwater systems within the District, and noted that the District did not possess a maintenance easement to the pond behind the Bayberry homes. The Board discussed the history of the District maintaining the banks of the pond, in order that the District's aquatic service contractor could have access to the pond. The Board discussed the future of maintaining a pond that does not belong to the District, and who should pay for the pond maintenance and the bank mowing. The Board requested that staff send a letter to the Bayberry HOA to request an easement for the District to maintain the pond and its banks, and that the HOA fund the maintenance.

The Board discussed the maintenance of Pond 40 which is also privately-owned by the Bayberry POA. The Board requested District Counsel research the Public Easement for the pond.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Landscape/Hardscape  
Map Proposed Changes**

Ms. Brown led a discussion of items that needed to be changed or added to the landscape map prepared and maintained by the District Engineer. It was requested that Board members examine the changes before the next meeting on the map at Ms. Quigley's office.

The Board postponed discussion of this topic to the next meeting.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Request to Use Aquatic  
Center for Water Safety Training**

The Board postponed discussion of this topic to the next meeting.

**FIFTEENTH ORDER OF BUSINESS**

**Discussion of Pond 103 Littoral Shelf  
Mowing**

Mr. Cox explained that a request had come in to have the littoral shelf on pond 103 mowed. He displayed pictures of how it currently looked and there was discussion regarding how often the littoral shelf

held water. The Board took no action to authorize the littoral shelf to be mowed.

**SIXTEENTH ORDER OF BUSINESS**

**Consideration of Park Square  
Amphitheater Use Request**

Mr. Cox explained the request from the Culture Church to use the Park Square Amphitheater for a December 5, 2015 Christmas concert.

On a Motion by Ms. Brown, seconded by Ms. Turner, with all in favor, the Board approved the use the Park Square Amphitheater for a December 5, 2015 Christmas concert by Culture Church for Fishhawk Community Development District II.

**SEVENTEENTH ORDER OF BUSINESS**

**Consideration of Best Buy Proposal for  
Electronic Tablets**

The Board discussed the proposal for the purchase of the devices for Supervisor use, for Board meetings and Board business. They concluded to purchase three devices, and the associated accessories and coverages. Mr. Karet and Ms. Turner indicated they did not desire to have one acquired for their use.

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board approved the purchase of three electronic tablets as proposed by Best Buy with a not-to-exceed amount of \$2991.99 for Fishhawk Community Development District II.

**EIGHTEENTH ORDER OF BUSINESS**

**Consideration of Request for “Tiny  
Doors” Project Authorization**

Ms. Cynde Hardy presented her request and explained the purpose of the “Tiny Doors” program. The Board approved the placement of the “Tiny Doors” on District property, but required the locations to be coordinated with the Community Director.

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board approved the use of District property for the “Tiny Doors” project and required the locations be coordinated with the Community Coordinator for Fishhawk Community Development District II.

**NINETEENTH ORDER OF BUSINESS**

**Discussion of Follow Up for Resident  
Comments**

The Board discussed the comments from Mark Heminover regarding his hosting of concerts at Park Square. The Board discussed issues regarding insurance, security, volunteers for cleanup, damages to District grounds, and other general concerns with the proposed program. The Board suggested that Mr. Heminover reach out to the Property Manager for Park Square to see if they would consider hosting the concerts.

**TWENTIETH ORDER OF BUSINESS**

**Supervisor Requests**

Two proposals from Valleycrest were presented to the Board for consideration. The first was for \$3,839.50 for the renovation of the 2nd island heading into Fishhawk Crossing. The second was for the installation of sod and irrigation at the Ternwood round-a-bout at a cost of \$7,300.

On a Motion by Ms. Brown, seconded by Ms. Turner, with all in favor, the Board approved the \$3,839.50 Fishhawk Crossing median renovation for Fishhawk Community Development District II.

On a Motion by Ms. Brown, seconded by Ms. Turner, with all in favor, the Board approved the \$7,300 Ternwood round-a-bout sod and irrigation install Fishhawk Community Development District II.

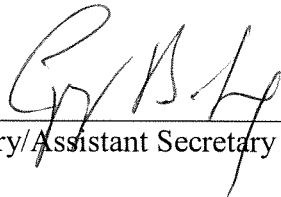
Mr. Karet requested that staff obtain a proposal for work at the Palmetto Run Park.

Ms. Brown requested that yellow Lantana be installed at the Beacon Park and Mulberry Park gazebo.

**TWENTY-FIRST ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Reilly, seconded by Ms. Brown, with all in favor, the Board adjourned the meeting at 9:20 p.m. for Fishhawk Community Development District II.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman