
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT II**

The regular meeting of the Board of Supervisors of Fishhawk Community Development District II was held on **Tuesday, November 17, 2015 at 6:30 p.m.** at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum:

Dawn Turner	Board Supervisor, Chairman
Patrick Reilly	Board Supervisor, Assistant Secretary
Mark Karet	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Shannon Nasekos	District Coordinator; Rizzetta & Company, Inc.
Biff Craine	District Counsel; Petitt, Worrell, Craine, Wolfe
Tim Plate	District Engineer; Heidt Design, LLC (via phone)
Holly Quigley	Community Director
Tonya Martinez	LCAM; Rizzetta & Company, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Dawn Trattner, Phoebe Park HOA Board President, addressed the Board regarding the on-going efforts to fix a depression in the roadway leading into Phoebe Park. She explained how the HOA was seeking approval for the CDD to fund the repair of the stormwater pipe that ran under the HOA owned roadway. The Board heard comments from other Phoebe Park residents/HOA members as well as information from the District Counsel and District Engineer. Mr. Craine provided information that a previous Board policy that was never agreed to by the HOA would have the HOA being responsible for the portion of the stormwater pipe that lies under the HOA roadway. Mr. Plate indicated that previously, the CDD has taken responsibility for the stormwater system that is outside of the right-of-way only. The Phoebe Park HOA representatives described the repairs as "urgently needed" due to the current open hole in the roadway. The Board discussed the issue and agreed to take financial responsibility for only the repair of the stormwater system, and not the cost to repair the roadway. The Board also requested

that Mr. Plate arrange to have the area inspected to determine if the HOA's current contractor was doing a correct job on the on-going repairs.

On a Motion by Mr. Karet, seconded by Mr. Reilly, the Board approved the CDD funding of the repairs of only the stormwater system under the Phoebe Park roadway, contingent upon staff review of current on-site contract work, and authorizing a not-to-exceed amount of \$25,000 toward those repairs for the Fishhawk Community Development District II.

Ms. Pat Roise informed the Board that the townhomes she lives in backs up to dance studios, and that some form of barrier plantings are needed. Mr. Cox requested that Ms. Roise contact him with specifics so that staff could examine the area.

Mr. Steve Snider provided comments that the recently presented TECO landscaping plan for adding barrier materials between residential areas and the newly installed power lines was unsatisfactory, and requested that the CDD Board "weigh in" to see if more could be provided by TECO.

THIRD ORDER OF BUSINESS

Staff Reports

A. Community Director

Ms. Quigley provided information to the Board about the TECO presentation at the recent Ambassador's Club meeting. She also informed the Board of an HOA request to have the fountains come on earlier at 3:00 p.m. versus the current 6:00 p.m. She noted that she was gathering proposals for a new screen and projector for the Palmetto Club. Lastly, she explained that the Cross family had requested to know if the Board ever intended to add night lighting to the area.

Mr. Cox requested the Board take up the consideration of the request by Ms. Suzie Luzaun to use the Aquatic Center party room for a Relay for Life Survivor Meet and Greet event from 4-8 p.m. on a Friday to be determined and to waive the normal fees.

On a Motion by Mr. Karet, seconded by Ms. Turner, the Board approved the request to use the Aquatic Center party room for a Relay for Life Survivor Meet and Greet and to waive the use fees for the Fishhawk Community Development District II.

Representatives of Team Velocity and Blue Wave Swimming presented to the Board regarding their request for approval to use the Aquatic Club by their respective organizations and addressed questions from the Board.

The Board tabled the consideration of these requests until the December meeting when the full Board was present.

B. District Counsel

Mr. Biff Craine initiated a discussion of the action item regarding the aquatic and landscape maintenance of ponds 105 and pond 40, and whether or not the Board wanted to continue to maintain these ponds at CDD expense. The Board discussed the options available to them and heard additional information from the District Counsel and District Engineer. Mr. Cox provided the Board with the requested information of how much the maintenance of these two areas currently costs the District.

On a Motion by Mr. Reilly, seconded by Ms. Turner, the Board approved to continue to maintain ponds 105 and 40 with aquatic and mowing services in the same manner as they have been maintaining, for the Fishhawk Community Development District II.

C. District Engineer

Mr. Tim Plate provided the Board with a site plan for the Park Square garbage corral. He explained that there were possibly some utilities that ran under the area and suggested a utilities meeting be scheduled.

D. District Manager

Mr. Cox informed the Board that the next meeting will be held, December 15, 2015 at 6:30 p.m. He also reviewed the current action item list with the Board.

FOURTH ORDER OF BUSINESS**Presentation of Monthly Maintenance Inspections Reports**

The Board members reviewed the reports provided from Aquatic Systems, Valleycrest and the U.S. Department of Agriculture (USDA).

Mr. Clayton Yancey provided an update of the recent activities of Valleycrest to continue to improve the appearance of the communities.

FIFTH ORDER OF BUSINESS**Discussion of ValleyCrest Maintenance Status**

Mr. Cox provided a review of the recent activities regarding ValleyCrest's work to revitalize the landscaping within the District. He noted that several inspections conducted by Ms. Quigley, Mr. Toborg, Ms. Nasekos and himself has shown that while there has been much progress, there is still more to accomplish. Mr. Cox also presented communication information from Mr. Scott Stinson (Exhibit), with ValleyCrest, that noted the plant materials that ValleyCrest would replace under warranty. Mr. Cox indicated that Mr. John Toborg would be initiating an inspection schedule and report which might be useful with the continual evaluation of the renovation progress.

Mr. Cox informed the Board that the Fishhawk CDD Board of Supervisors had recently discussed this same issue and had indicated that they wanted to continue to monitor the progress of work by Valleycrest to possibly determine by January 2016 if the contract would be renewed at the March

2016 renewal date. He also noted that Mr. Stinson was requested to prepare a more detailed plan for the warranty plants replacements, and to prepare renovation proposals for those areas identified as needing replacement for those end-of-life plants. Mr. Stinson indicated that the proposed warranty replacement plants would be installed prior to Thanksgiving.

The Board requested that this topic be placed on the December meeting agenda for further evaluation.

SIXTH ORDER OF BUSINESS

Consideration of Winter Annuals Proposals

The Board considered proposals from Valleycrest and Sunrise Landscaping for the installation of the winter annuals.

On a Motion by Ms. Turner, seconded by Mr. Reilly, the Board approved the Sunrise Landscaping proposal for 10,235 annuals at a cost of \$16,376, for the Fishhawk Community Development District II.

SEVENTH ORDER OF BUSINESS

Presentation of Monthly Maintenance Inspection Reports

Mr. Cox presented the monthly maintenance reports to the Board for their review. He noted that there was a report from Aquatic Systems and from the USDA.

EIGHTH ORDER OF BUSINESS

Consent Agenda Items / Business Administration

- A. Consideration of Minutes of the Board of Supervisors' Meeting held on October 20, 2015
- B. Consideration of Operation and Maintenance Expenditures for October 2015
- C. Consideration of Operation & Maintenance Expenditures for October 2015 – Palmetto Club
- D. Presentation of Shared Costs and Reimbursements
- E. Presentation of Palmetto Club Revenue & Expense Summary

Mr. Cox presented the consent agenda and reviewed its contents.

On a Motion by Mr. Karet, seconded by Ms. Turner, with all in favor, the Board approved the consent agenda items A-E, for approval for the Fishhawk Community Development District II.

NINTH ORDER OF BUSINESS

Consideration of Playground Mulch Proposal

On a Motion by Ms. Turner, seconded by Mr. Reilly, the Board approved the proposal from Miller Recreation Equipment and Design for \$6,050, for the Fishhawk Community Development District II.

TENTH ORDER OF BUSINESS

Discussion of Fishhawk CDD, CDD II & CDD III Budgets

Mr. Cox presented an analysis of the current budgets for Fishhawk CDD, CDD II and CDD III. The Board requested the topic be tabled to the December meeting.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

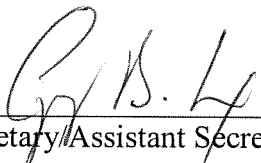
Ms. Turner discussed the need for wallpaper work in the Palmetto Club.

Mr. Cox reminded the Board that the next meeting was scheduled for December 15, 2015 at 6:30 p.m.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Reilly, seconded by Mr. Karet, with all in favor, the Board adjourned the meeting at 8:55 p.m. for Fishhawk Community Development District II.


Secretary/Assistant Secretary


Chairman/Vice Chairman

Gregory Cox

From: Scott Stinson <SStinson@valleycrest.com>
Sent: Friday, November 06, 2015 3:12 PM
To: Gregory Cox
Cc: Holly Quigley (hquigley@fhrhoa.com); John Toborg
Subject: RE: Fishhawk Landscaping
Attachments: 15_11_06 FishHawk Warranty Summary.pdf

Good Afternoon Greg –

Please find the summary of warranty plant material attached hereto. Please let me know any questions at all after review.

As we spoke about, it is my preference to complete this warranty transaction before proceeding into replacement of any plant material that needs replacement past it's usable life – but I will say that many of the entrances have mass plantings of Indian Hawthorne that need to be deeply considered for replacement and as such, my plan is NOT to install anymore Indian Hawthorne with this warranty plan. If you all have additional thoughts to that, please let me know, but as I said I believe we need to begin transitioning away from that plant, at least en masse.

Thank you all for consideration in the summary and please let me know any questions after review. Have a great weekend!

Sincerely,

Scott Stinson
ValleyCrest Landscape Maintenance

From: Gregory Cox [<mailto:GCox@rizzetta.com>]
Sent: Friday, November 06, 2015 12:30 PM
To: Scott Stinson
Cc: Holly Quigley (hquigley@fhrhoa.com); John Toborg
Subject: Fishhawk Landscaping

Scott,

I am headed to Fishhawk to meet with Holly and John to check out where things stand. We were hoping to have received the information about the plant replacements you had indicated we would get the first of November. Would you be able to put together a report of where you feel things stand as of now with the recovery of the District's landscaping. We have a Fishhawk CDD meeting on November 10th and a CDD II meeting on November 17th and this will be a discussion item for both.

Greg Cox
District Manager
Office: (813)933-5571
Fax: (813)935-6212
Email: gcox@rizzetta.com

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November 6, 2015

Mr. Greg Cox
District Manager
FishHawk CDD I & CDDII

RE: *Warranty Installation of Plant Material and Sod throughout both CDD I and II*

Dear Greg:

ValleyCrest Landscape Maintenance is pleased to provide you with this summary for the various plantings throughout FishHawk CDD I and CDD II as outlined in the table below. Please review at your convenience and should you have any questions, please don't hesitate to contact me.

PLANT MATERIAL

- Demolition
 - Remove existing plant material as necessary and discard
- Installation
 - Furnish and Install eighty- five (85) various one gallon plant material
 - Furnish and Install three hundred fifty four (354) various three gallon plant material
- Irrigation
 - Adjust Irrigation to provide for newly installed plant material

SOD INSTALLATION

- Demolition
 - Remove existing sod as necessary and discard
- Installation
 - Furnish and Install Six Thousand Eight Hundred Fifty (6,850) square feet of St. Augustine Sod in various locations throughout the community.
- Irrigation
 - Adjust Irrigation to provide for newly installed plant material

GRAND TOTAL FOR PROJECT: \$ WARRANTY REPLACEMENT

Sincerely,
ValleyCrest Landscape Maintenance

Scott Stinson

Scott Stinson
Branch Manager

Gregory Cox

From: Holly Quigley <hquigley@fhrhoa.com>
Sent: Tuesday, November 10, 2015 2:28 PM
To: John Toborg; Gregory Cox
Subject: FW: CDD I and II Warranty Breakdown
Attachments: 15_11_10 FishHawk CDD I & II Warranty Breakdown with locations.pdf

Not sure if you want me to respond but there are a couple of areas missing on this list:

- 1) Dunlinwood entrance and cul de sacs.
- 2) Egret Park and area near the lift station.
- 3) Area next to 5934 Egret – Clayton said they would install a couple of bushes to cover a gap.
- 4) Tree branches at the Osprey Club still need to be trimmed off of roof. This was supposed to be done when we had the trees lifted and was never completed correctly. (This should be included on the list).
- 5) Starling entrance trees in CDD 2 still need lifted. I know this is not a warranty item but just letting you know it is still pending....
- 6) Osprey Club – Bermuda sod in center parking lot – dead patches.
- 7) Hawk Park Clubhouse – landscape beds in back need replaced.

Still thinking.....

Holly Quigley
Community Director
FishHawk Ranch
Office: 813-657-6629
Fax: 813-657-4429

From: Scott Stinson [mailto:SStinson@valleycrest.com]
Sent: Tuesday, November 10, 2015 2:10 PM
To: Gregory Cox (Gcox@rizzetta.com) <Gcox@rizzetta.com>; Holly Quigley <hquigley@fhrhoa.com>; John Toborg (jtoborg@rizzetta.com) <jtoborg@rizzetta.com>
Cc: Clayton Yancey <CRYancey@valleycrest.com>; Luis Santiago <LSantiago@valleycrest.com>; Chuck Fuller <CFuller@valleycrest.com>
Subject: CDD I and II Warranty Breakdown

Good Afternoon All –

Please see the attached outline of the warranty replacements, as discussed, throughout CDD I and II. Regarding timeline, we will have all of this completed by Thanksgiving including Sod. Please review at your convenience and let me know any questions. Thanks all, see you tonight!

Scott Stinson
Branch Manager

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November 10, 2015

Mr. Greg Cox
District Manager
FishHawk CDD I & CDD II

RE: *Warranty Installation of Plant Material and Sod throughout CDD I & II*

Dear Greg:

ValleyCrest Landscape Maintenance is pleased to provide you with this outline for warranty replacement plantings and sod replacement throughout FishHawk CDD I and II as outlined below. Please review at your convenience and should you have any questions, please don't hesitate to contact me.

PLANT INSTALLATION

- **North Heron Glen Entrance**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install thirty five (35) one gallon Asiatic Jasmine
 - Furnish and Install sixty four (64) three gallon Loropetalum
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Heron Glen – Pond 11 Trailheads**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install twenty six (26) three gallon Feijoa

- **Pond 13**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install fifteen (15) three gallon Agapanthus
 - Furnish and Install fifteen (15) three gallon Sand Cordgrass
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Merlin Glen**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install one (1) three gallon Flax Lily
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material
- **Heron Glen South Entrance**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install fifteen (15) three gallon Feijoa
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material
- **Martin Meadow Entrance**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install forty three (43) three gallon Variegated Arboricola
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material
- **Avocet Fountain Raised Planter**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install forty (40) three gallon Trailing Porterweed
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material
- **Aquatic Club**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install three (3) three gallon Fountain Grass
 - Furnish and Install eight (8) three gallon Hibiscus ‘Seminole’
 - Furnish and Install eight (8) three gallon Feijoa
 - Furnish and Install eight (8) three Gallon Jatropha
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material
- **Bridgeview Playground**
 - Demolition
 - Remove existing plant material as necessary and discard
 - Installation
 - Furnish and Install thirty five (35) Walter’s Viburnum
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Bridgeview Cul-de-sac**
 - Demolition
 - Remove existing plant material and discard as necessary
 - Installation
 - Furnish and Install fifty (50) one gallon Asiatic Jasmine
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Park Square (Raised Planter)**
 - Demolition
 - Remove existing plant material and discard as necessary
 - Installation
 - Furnish and Install sufficient soil to install plant material
 - Furnish and Install three (3) three gallon Bougainvillea
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Cross Park**
 - Demolition
 - Remove existing plant material and discard as necessary
 - Installation
 - Furnish and Install forty (40) three gallon Walter's Viburnum
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Chapman Crossing**
 - Demolition
 - Remove existing plant material and discard as necessary
 - Installation
 - Furnish and Install twenty eight (28) three gallon Knockout Rose
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Tern Wood**
 - Demolition
 - Remove existing plant material and discard as necessary
 - Installation
 - Furnish and Install two (2) three gallon Knockout Rose
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

SOD INSTALLATION

- **Osprey Club**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install one thousand five hundred fifty (1,550) square feet of St. Augustine sod in areas surrounding Osprey Club
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Shear Water**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install one thousand (1,000) square feet of St. Augustine sod at entrance
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Martin Meadow**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install five hundred (500) square feet of St. Augustine sod in entrance island
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Avocet**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install six hundred fifty (650) square feet of St. Augustine sod at entrance
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Aquatic Club**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install two hundred fifty (250) square feet of St. Augustine sod along Osprey Ridge Drive
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Bridgeview Cul-de-sac**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install two hundred (200) square feet of St. Augustine sod
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **FishHawk Crossing Boulevard**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install two thousand five hundred (2,500) square feet of St. Augustine sod in islands north of Dorman Road
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

- **Bayberry Glen**
 - Demolition
 - Remove existing sod as necessary and discard
 - Installation
 - Furnish and Install two hundred (200) square feet of St. Augustine sod in island at entrance
 - Irrigation
 - Adjust Irrigation to provide for newly installed plant material

GRAND TOTAL FOR PROJECT: \$ WARRANTY REPLACEMENT

Sincerely,
ValleyCrest Landscape Maintenance

Scott Stinson

Scott Stinson
 Branch Manager